



*5055 Santa Teresa Boulevard Gilroy, CA. 95020 (408)848-4712  
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**BOARD OF DIRECTORS MEETING**  
**Thursday, March 16, 2017 at 4:30 p.m.**  
**Social Science Building, Room 206**

**AGENDA**

**OPEN SESSION**

- I. Call to Order
  1. Roll Call
- II. Introductions and Elections of New Directors to Gavilan College Educational Foundation
- III. Approval of Agenda
- IV. Consent Agenda
  1. Approval of Minutes, September 27, 2016
- V. Comments from the Public – This is a time for the public to address the Board of Directors (a maximum of three minutes will be allotted to each speaker)
- VI. Information
  1. Review Notes from Board of Directors Retreat, December 1, 2016
  2. Financial Statements
  3. Gilroy Foundation Quarterly Reports
- VII. Discussion
  1. Gavilan College personnel request to hire a Coordinator for the Gavilan College Educational Foundation and Alumni Relations using a professional expert
  2. Foundation In House Accounting Service
  3. Centennial Celebrations and Commemoration
- VIII. Action
  1. FY 2015 - 2016 Foundation Audit Report
  2. Ratify Warrants
- IX. Closing Items
  1. Set Scheduled Meeting Dates – suggested date, Thursday, June 29, 2017
- X. Adjournment

# Gavilan College Educational Foundation Agenda

March 16, 2017

Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No.

President's Office

**SUBJECT:** Introduction and Elections of New Directors to Gavilan College Educational Foundation

☐ Resolution:

☐ Information Only

☒ Action Item

**Proposal:**

That introductions and election of new directors to Gavilan College Educational Foundation (GCEFD) take place.

**Background:**

As noted in Section 5.01 of the GCEF Bylaws, "The Foundation Board of Directors shall not exceed twenty (20) elected members." "...Each of these members shall be elected by the Board for a term not exceeding three years."

ByLaws, Section 5.02: Qualifications state "The Directors of the Foundation must be interested in Gavilan College and be willing to contribute time and talent to the administration of the Foundation."

Currently the board has (7) seven directors as identified on the attached list. Three (3) individuals have expressed interest in joining the current Foundation Board. The names are:


- Tom Breen, Retired Judge, Past Gavilan College Trustee
- Amy Garber, Business Owner, Visions Management
- Sabrina Lawrence, Gavilan College Full Time Faculty, Distance Education

**Budgetary Implications:**

**Follow Up/Outcome:**

Recommended By: Dr. Kathleen A. Rose, Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

Prepared By:   
Dr. Kathleen A. Rose, Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

Agenda Approval:   
Dr. Kathleen A. Rose, Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

**GAVILAN COLLEGE**  
**EDUCATIONAL FOUNDATION**

Board of Directors

**Proposal for One-Time Waived Six-Year Term Limit**  
**Approved September 17, 2015**

Terms of office expire at the June annual meeting. A director may be re-elected to the Board.

Per Bylaws , Article 5, Section 5.01

<b>DIRECTORS</b>	<b>ORIGINAL TERM</b>	<b>NEW BEGINNING TERM</b> As of 9/17/2015
Douglas Marshall, <b><u>President</u></b>	2010 – 2013	1/2015 – 6/2018
Tony Marandos	2010 – 2013	1/2015 – 6/2018
Kathleen Rose	Indefinite, ex officio	N/A
Diane Stone	2010 – 2013 (start: June, 2010)	1/2015 – 6/2018
Jeff Orth	2012 - 2015 (start: Oct, 2012)	1/2015 – 6/2018
Marty Greenwood	2013 - 2016 (start: Nov, 2013)	1/2015 – 6/2018 New Initial Term
Suzanne Bulle	2014-2017 (start: June, 2014)	1/2015 – 6/2018 New Initial Term
<i>New Directors</i>	<i>3/2017 – 6/2020</i>	

Action Taken on September, 2015: One Time Waiving of Term Limits

The 6 year limitation for holding a director position on the Foundation Board of Directors will be waived on a one time basis and will essentially reset the beginning terms for directors to January 2015.

**CONSENT**

# Gavilan College Educational Foundation Agenda

March 16, 2017

Consent Agenda Item No. IV.1 Office of the President  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No.

**SUBJECT:** Approval of Minutes, September 27, 2016

- ☐ Resolution:  
☐ Information Only  
☒ Action Item

**Proposal:**

That the Gavilan College Educational Foundation Board approve the minutes of their meeting held on September 27, 2016.

**Background:**

**Budgetary Implications:**

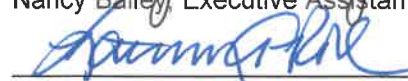
**Follow Up/Outcome:**

Recommended By: Dr. Kathleen A. Rose, Superintendent/President, Gavilan College

Prepared By:

  
Nancy Bailey, Executive Assistant, Gavilan College

Agenda Approval:

  
Dr. Kathleen A. Rose  
Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation



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BOARD OF DIRECTORS MEETING  
September 27, 2016  
4:00 p.m., North Lounge

OPEN SESSION

- I. Call to Order - Douglas Marshall called the meeting to order at 4:03 p.m.

Roll Call:

Directors Present: Suzanne Bulle, Tony Marandos, Douglas Marshall, Kathleen Rose, Diane Stone  
Directors Absent: Marty Greenwood, Jeff Orth

Other Attendees:

Nancy Bailey recorder  
Tom Breen, Gavilan trustee  
Jan Bernstein Chargin, Public Information Officer  
Wade Ellis, Director of Business Services  
Fred Harris, Vice President of Administrative Services  
Ron Hannon, Dean of Kinesiology and Athletics  
Lois Locci, Gavilan trustee  
Eric Ramones, Director of Human Resources  
Peggy Vande Vooren, Gilbert Associates, Inc.

II. APPROVAL OF AGENDA

MSC (T. Marandos/D. Stone) to approve the agenda with the inclusion of moving Item VII, Action, after Public Comments.

III. Consent Agenda

MSC (D. Stone/T. Marandos) to approve the September 17, 2015 minutes with one correction to Ron Hannon's title from "Associate" Dean to "**Dean**".

IV. Public Comments

Trustee Dr. Lois Locci said the Gavilan College board supports the Gavilan College Education Foundation.

**ITEM VII, ACTION MOVED FORWARD ON AGENDA**

1. Accept the June 30, 2015 Audit Report  
Business Director Wade Ellis introduced Peggy Vande Vooren of Gilbert Associates, Inc. as the district's and foundation's auditor. She highlighted the

clean opinion issued on the June 30, 2015 financial statements and also the breakdown of scholarships released.

MSC (T. Marandos/D. Stone) to accept the Audit Report

2. Ratify Warrants

The warrants issued were prepared by the CPA firm of Blaettler Accounting.

MSC (S. Bulle/D. Stone) to approve warrants.

3. Adding Signator to Foundation Bank Account

Fred Harris and Wade Ellis pointed out that Kathleen Rose and Tony Marandos are the current active signators on the account. Due to availability of signers there is sometimes a delay in releasing checks. This action item would approve adding Vice President of Administrative Services Fred Harris as a signer on the account, and would remove former President/Superintendent Steve Kinsella and former Vice President of Administrative Services Joe Keeler.

MSC (D. Stone/S. Bulle) to approve

V. Information

1. Financial Statements

The financial statements were presented from September 2015 through August, 2016 on both restricted and unrestricted funds.

Wade Ellis noted that turnaround time from the accounting firm for scholarship warrants has been problematic. He suggested that the foundation save money by bringing the accounting in house. Tony Marandos said this is normal at small colleges. Diane Stone asked about a conflict of interest issue and Suzanne Bulle suggested consulting the By-Laws. Douglas Marshall requested that the By-Laws be checked and the item be discussed at the next meeting.

2. Gilroy Foundation Quarterly Reports

The 2015 Year-to-Date Report and the June 30, 2016 Quarterly Report were provided for information. Discussion included a suggestion to make additional investments in the fund and to request a Gilroy Foundation representative provide an update.

3. Current Board Membership

Kathleen Rose spoke about growing the foundation board to include more members. She said this is a transitional year for the college and she has been engaged in many community based conversations and giving presentations to help inform communities about Gavilan College and its future. She said that foundation members can be part of the transition by helping the community understand what we do.

Kathleen Rose said a volunteer is needed from the foundation to serve on the Measure E Bond Oversight Committee. It would be a short term appointment of one year.

4. Council for Advancement and Support of Education (CASE)

Kathleen Rose spoke about the CASE organization which is supported by the CCLC. She said CASE helps college foundations build stronger relationships with their alumni and donors, raise funds for campus projects, produce recruitment materials, and market their institutions, and foster public support of education. Kathleen Rose said PIO Jan Bernstein Chargin will attend a 2-day

CASE conference in early October. Gavilan is now a member of CASE and can benefit from their services to restart the GCEF.

Kathleen Rose shared her experience with Hartnell College's foundation growth and suggested that Gavilan foundation could do that too. She's reached out to two individuals who are willing to advise the board of directors on completing a GCEF strategic plan. She proposed a planning meeting where ideas can be brainstormed and a plan developed to chart the course for the foundation.

Douglas Marshall thanked Kathleen Rose for taking the lead on the strategic planning. He looked forward to hearing about the CASE conference.

5. Leaders and Legends

Kathleen Rose said the foundation directors talked about a hallmark event at a prior meeting. She and Ron Hannon wanted to see if the directors were interested in pursuing an event or hold off for further review. Ron Hannon reviewed that a legacy event had been discussed to highlight those who have contributed to the college as a whole not just athletes. He said an event of this magnitude would require manpower and since the foundation had not met, no planning has taken place. Ron Hannon said an executive director or foundation staff would be critical in supporting the directors on major events.

With the Centennial celebration coming up, Suzanne Bulle said we should be planning now. She said having more board members and making more community connections will be helpful as it takes a collective group.

Douglas Marshall said the Leaders and Legends idea could be a legacy event for the college once established. He also felt that more members along with information and support from CASE will help. Douglas Marshall said that the passion of many people can create great dynamics. He said all ideas should be brought forward and suggested that directors individually bring back positive information.

VI. Discussion

1. Moving forward with the Gavilan College Educational Foundation, using outside consultant.

Kathleen Rose said she covered this when speaking about strategic planning. She suggested setting a meeting date for next steps.

2. Centennial

Place the centennial event on the planning calendar.

VII. Closing Items

1. December 1 from 4-6 p.m. will be a retreat for strategic planning.

VIII. Adjourned MSC (K. Rose/S. Bulle)



**INFORMATION**

# Gavilan College Educational Foundation Agenda

March 16, 2017

Consent Agenda Item No.

Office of the President

Information/Staff Reports No. VI.1

Discussion Item No.

Old Business Agenda Item No.

New Business Agenda Item No.

**SUBJECT:** Review Notes from Board of Directors Retreat, December 1, 2016

☐ Resolution:

☒ Information Only

☐ Action Item

**Proposal:**

That the Gavilan College Educational Foundation Board review notes from the Gavilan College Educational Foundation retreat held on December 1, 2016.

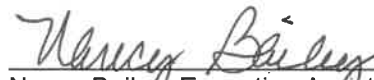
**Background:**

**Budgetary Implications:**

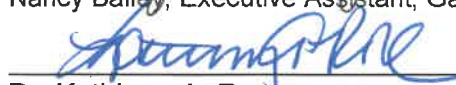
**Follow Up/Outcome:**

Recommended By: Dr. Kathleen A. Rose, Superintendent/President, Gavilan College

Prepared By:

  
Nancy Bailey, Executive Assistant, Gavilan College

Agenda Approval:

  
Dr. Kathleen A. Rose  
Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation



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**BOARD OF DIRECTORS RETREAT**  
Thursday, December 1, 2016 at 4:00 p.m.  
Humanities Building, Room 102

**NOTES**

**I. Introduction and Welcome**

Attendance

Directors – Diane Stone, Suzanne Bulle, Tony Marandos, Kathleen Rose

Others - Tom Breen, Jan Bernstein-Chargin, Lois Locci, Fred Harris, Kathleen Moberg, Jackie Cruz, Sabrina Lawrence, Wade Ellis, Nancy Bailey, Ron Hannon, Amy Garber

Kathleen Rose asked the attendees to “think big” and look for development opportunities and endowments. She suggested bringing community awareness back to the College.

**II. History of Gavilan College Educational Foundation (GCEF)**

The history of the GCEF, which was founded in 1984, was reviewed with many attendees remembering and highlighting:

Scholarships

Fundraising for air conditioning in the Theater

Campus event sponsorships

Fundraising events such as the Gala, Casino Night, and a Golf Tournament  
A retreat was held in 2001 to “reboot” the foundation. An Executive Director was contracted to do special fundraising activities. Due to a combination of reasons, the GCEF had to dismiss the staff person, review accounting procedures, and return funds to a major donor. As a result the district assisted the foundation monetarily, hired an accounting firm, and strengthened accounting procedures. The GCEF has received clean audits since the changes.

**III. Current Status of Foundation**

The GCEF has current assets of \$400,000; mostly restricted funds designated for scholarships. Jan Bernstein Chargin provided a presentation which reflected no fundraising activity in 2016.

To support growth of the GCEF, the district recently became a member of the Council for Advancement and Support of Education (CASE). Jan Bernstein

Chargin attended a CASE conference and shared the process used in turning around the Columbus State Foundation.

What is working (strengths) – Responses for GCEF follow:

- Put in checks/balances, strengthened business practices and revised bylaws
- GCEF brand; positive impact on community w/past projects
- Have a relationship with Gilroy Foundation
- Clean audits
- Motivated president that is community minded
- Untapped community
- Funding possibilities are in our area; Santa Clara and San Benito County
- Upcoming centennial celebration for the college

What is not working (weaknesses)

- Good news isn't sinking in
- Who is tooting our horn?
- Media "hole" in our area
- No fundraising staff
- Evaluate brand
- Weak infrastructure
- No ongoing effort
- Past events all completed by volunteers
- Lack a "marquee" project

It was noted that events don't bring in as much support as building a relationship and then asking for support. A suggestion was made to hold an event that is related to a project. The purpose should be to support the college's strategic plan.

#### **IV. Hartnell's Story**

Kathleen Rose introduced Jackie Cruz who serves as the Vice President of Advancement & Development at Hartnell College. Jackie shared her experience in "growing" the Hartnell College Foundation. Some points from Jackie's story follow:

- Outreach is the starting point
- Visionary leadership is essential
- Rural college communities have deep stories and deep pockets
- Approach the top companies and ask about their interest and what programs they would like/or need from the college
- Select a "brand" or "marquee" event to bring people back to the institution; reconnect
- Interpersonal relationships bring in the big funds not necessarily a fundraiser event
- Need to have the right staff, operational excellence, and board leadership
- Board needs to be engaged as people attend events and give based on their commitment and relationship with the board member
- Board members are asked to personally contribute; time and/or funding
- Think big

- Use the strategic plan and college staff for identifying meaningful project proposals
- Naming program

V. Expectation of Directors – not discussed

1. Commitment
2. Recruitment
3. Fundraising

VI. CASE Best Practices – presented earlier by Jan Bernstein Chargin

VII. Development of Fundraising Plan

- Build relationships
- Ongoing fundraising
- Marquee project
- Hire staff with experience to help support the board in fundraising
- Board needs to define its purpose and goals; what does it want to do
- Need a vision
- Monthly giving program among staff
- Mailers from the foundation
- Identify top companies in our area
- Convene company leaders; invite them to meet the board
- Include 100 year celebration
- Invite more people to join board
- Revisit by laws for changes to membership

VIII. Brainstorming Next Steps

A wish list was created:

- High profile board members
- Hardworking/committed board members
- Hire a consultant to help the board members create a plan
- Help for the board in training, a consultant, help the board focus
- Gather people from all communities together
- Allow more staff to serve on board
- More media attention
- Small college doing big things
- Attend fundraising events
- Create a new tag line
- Highlight alumni/student stories
- Need seed money to hire consultant

IX. Adjournment

The group agreed by consensus to continue the discussions at a February meeting. At that time, they wanted to review current director membership and attendance to begin the process of creating a committed and active board.

# Gavilan College Educational Foundation Agenda

March 16, 2017

Consent Agenda Item No.

Administrative Services

Information/Staff Reports No. VI.2

Discussion Item No.

Old Business Agenda Item No.

New Business Agenda Item No.

**SUBJECT:** Financial Statements

☐

Resolution:

☒

Information Only

☐

Action Item

**Proposal:**

That the Board of Directors consider the September 2016 through January 2017 Financial Reports.

**Background:**

The attached monthly financial reports provide information about donors, scholarships and expenses of the Foundation.

**Budgetary Implications:**

For information purposes.

**Follow Up/Outcome:**

No further action.

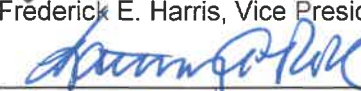
Recommended By: Frederick E. Harris, Vice President of Administrative Services,  
Gavilan College

Prepared By:



Frederick E. Harris, Vice President of Administrative Services, Gavilan College

Agenda Approval:



Dr. Kathleen A. Rose  
Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

**September 2016**

10:40 AM

10/18/16

Accrual Basis

**GCEF - Unrestricted**  
**Balance Sheet**  
As of September 30, 2016

	Sep 30, 16
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1012 - Pinnacle - Checking	5,673.24
<b>Total Checking/Savings</b>	5,673.24
<b>Total Current Assets</b>	5,673.24
<b>TOTAL ASSETS</b>	5,673.24
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 - Opening Fund Balance	
3500 - Unrestricted Funds	5,764.39
<b>Total 3000 - Opening Fund Balance</b>	5,764.39
<b>Net Income</b>	-91.15
<b>Total Equity</b>	5,673.24
<b>TOTAL LIABILITIES &amp; EQUITY</b>	5,673.24



**GAVILAN COLLEGE EDUCATIONAL FOUNDATION  
UNRESTRICTED FUNDS SUMMARY  
September 2016**

FUND NAME	BALANCE 06/30/16	RECEIPTS		DISBURSEMENTS		TRANSFERS		Balance 09/30/16
		Current Month	YTD	Current Month	YTD	Current Month	YTD	
<b><i>UNRESTRICTED</i></b>								
Administration	5,764.39		0.00	(91.15)	(91.15)		0.00	5,673.24
<b><i>Total Unrestricted</i></b>	5,764.39	0.00	0.00	(91.15)	(91.15)	0.00	0.00	5,673.24

Net (91.15) (91.15)  
Month YTD

11:16 AM  
10/18/16  
Accrual Basis

**GCEF - Restricted  
Balance Sheet  
As of September 30, 2016**

	Sep 30, 16
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1013 - Pinnacle Bank Ck-Restricted	388,915.31
1014 - Pinnacle - Special Events Acc't	187.30
<b>Total Checking/Savings</b>	<b>389,102.61</b>
<b>Total Current Assets</b>	<b>389,102.61</b>
<b>Other Assets</b>	
1850 - Investment - Gilroy Found -GCEF	10,000.00
<b>Total Other Assets</b>	<b>10,000.00</b>
<b>TOTAL ASSETS</b>	<b>399,102.61</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 - Opening Fund Balance	
3100 - Restricted Funds	417,651.54
<b>Total 3000 - Opening Fund Balance</b>	<b>417,651.54</b>
<b>Net Income</b>	<b>-18,548.93</b>
<b>Total Equity</b>	<b>399,102.61</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>399,102.61</b>

**GAVILAN COLLEGE FOUNDATION  
RESTRICTED FUNDS SUMMARY  
July 1 to September 30, 2016**

FUND NAME	BALANCE 06/30/16	RECEIPTS		DISBURSEMENTS		TRANSFERS		Balance 09/30/16
		Current Month	YTD	Current Month	YTD	Current Month	YTD	
<b>Restricted Grants &amp; Special Projects</b>								
Scholarship Funds - see summary	207,656.88	14,995.00	70,470.00	(16,957.50)	(91,332.50)	3,000.00		189,794.38
Puentes	71,008.03		0.00		0.00	0.00		71,008.03
GCEF Funds Drive	1,577.35	55.00	65.00	(1,050.00)	(1,050.00)	0.00		582.35
Art Program	137.42		400.00		(400.00)	0.00		137.42
Arthur Rupe Foundation	0.00		0.00		0.00	0.00		0.00
Autism Speaks Foundation	200.00		0.00		0.00	0.00		200.00
Child Development Center	85.88		0.00		0.00	0.00		85.88
Disabled Students	469.22		0.00		0.00	0.00		469.22
Food Pantry	0.00		100.00		0.00	0.00		100.00
Foster Youth	0.00		0.00		0.00	0.00		0.00
Gala Event	7,613.61	2,479.93	2,508.57		0.00	(3,000.00)		7,122.18
Gavilan Alumni Association	1,184.00		0.00		0.00	0.00		1,184.00
Gavilan Airport	18.83		0.00		0.00	0.00		18.83
Gavilan College Burners	84.60		0.00		0.00	0.00		84.60
Gavilan College Jr. Rams Club	300.00		0.00		0.00	0.00		300.00
Gilroy Foundation - GCEF	10,000.00		0.00		0.00	0.00		10,000.00
Jeff Garcia Fund	0.00		0.00		0.00	0.00		0.00
Kih	(269.53)		0.00		0.00	0.00		(269.53)
Lockheed Martin Mesa Program	10,800.00		0.00		0.00	0.00		10,800.00
Music Program	11,573.02		0.00		0.00	0.00		11,573.02
Music Bach to Blues	32,536.43		690.00		0.00	0.00		33,226.43
Puente School	(24.59)		0.00		0.00	0.00		(24.59)
Student Health Services	750.00		0.00		0.00	0.00		750.00
Staff Recognition Dinner	2,772.02		0.00		0.00	0.00		2,772.02
TJ Owens	3,449.00		0.00		0.00	0.00		3,449.00
Veterans Resource Center Fund	1,537.03		0.00		0.00	0.00		1,537.03
RAMassadors	0.05		0.00		0.00	0.00		0.05
Vice President Student Services	170.01		0.00		0.00	0.00		170.01
<b>Total Grants &amp; Special Projects</b>	<b>363,609.26</b>	<b>17,529.93</b>	<b>74,233.57</b>	<b>(18,007.50)</b>	<b>(92,782.50)</b>	<b>0.00</b>	<b>0.00</b>	<b>345,060.33</b>
<b>Athletic Events</b>								
Hole in One	0.00		0.00		0.00	0.00		0.00
Rams Golf Tournament	0.00		0.00		0.00	0.00		0.00
Other Events	0.00		0.00		0.00	0.00		0.00
<b>Total Athletic Events</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Athletic Sponsorship</b>								
Casino Night	8,804.83		0.00		0.00	0.00		8,804.83
Football Program	0.00		0.00		0.00	0.00		0.00
Football/Soccer Stadium	0.00		0.00		0.00	0.00		0.00
Women's Soccer	0.00		0.00		0.00	0.00		0.00
Men's Basketball	0.00		0.00		0.00	0.00		0.00
Women's Basketball	0.00		0.00		0.00	0.00		0.00
Men's Baseball	0.00		0.00		0.00	0.00		0.00
Softball	200.00		0.00		0.00	0.00		200.00
Women Volleyball	1,050.00		0.00		0.00	0.00		1,050.00
Sports Athletic Program - General	3,917.90		0.00		0.00	0.00		3,917.90
Rams Pepsi	40,069.55		0.00		0.00	0.00		40,069.55
<b>Total Athletic Sponsorship</b>	<b>54,042.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>54,042.28</b>
<b>Total Restricted</b>	<b>417,651.54</b>	<b>17,529.93</b>	<b>74,233.57</b>	<b>(18,007.50)</b>	<b>(92,782.50)</b>	<b>0.00</b>	<b>0.00</b>	<b>399,102.61</b>

Total Current Month Receipts less Current Month Disbursements (above) (477.67)  
Net Income (Current Month) Per QuickBooks (477.67)  
Difference -

Receipts YTD less Disbursements YTD (above) (18,548.93)  
Receipts YTD less Disbursements YTD Per QuickBooks (18,548.93)  
Difference \$ -

Gavilan College Educational Foundation  
Scholarship Fund Summary  
July 1, 2016 to September 30, 2016

	FUND NAME	BALANCE 6/30/2016	DONATIONS			DISBURSEMENTS			TSF & ADJUST	BALANCE 9/30/2016
			Current Month	Prior YTD	TOTAL	FALL '16	SPRING '17	TOTAL		
201	A.A U.W. - GILROY	0.00		500.00	500.00	500.00		500.00		0.00
101	A.A U.W. - MORGAN HILL	100.00		-	0.00	0.00		0.00		100.00
102	AMERICAN LEGION INC-BUSINESS	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
173	ANN SOBRATO HS ASB	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
119	ASGC FUND	0.00		8,000.00	8,000.00	8,000.00		8,000.00		0.00
203	BAY AREA SPIRIT BOOSTER	0.00	250.00	-	250.00	250.00		250.00		0.00
103	BERRI, LADIES AUX VFW 6309	250.00		-	0.00	0.00		0.00		250.00
171	BESSON FAMILY VINEYARDS	0.00	500.00	-	500.00	500.00		500.00		0.00
106	BRIGGS, CAROL	1,100.00		-	0.00	0.00		0.00		1,100.00
107	CARR, TOM	335.00		-	0.00	0.00		0.00		335.00
110	CHARLES SCHWAB	1,000.00		-	0.00	0.00		0.00		1,000.00
111	CHICKASAW NATION	0.00		1,500.00	1,500.00	1,500.00		1,500.00		0.00
180	CHOCTAW NATION OF OKLAHOMA	0.00	600.00	-	600.00	600.00		600.00		0.00
113	COMM CLUB SCH	0.00		-	0.00	0.00		0.00		0.00
202	COMM FOUND MONTEREY COUNTY	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
114	COMMUNITY FOUNDATION OF SAN BENITO	0.00	1,000.00	-	1,000.00	1,000.00		1,000.00		0.00
115	DAVENPORT	370.00		-	0.00	0.00		0.00		370.00
116	DUFRESNE, GEORGE & MARGE NURSING SCH	1,525.00		-	0.00	0.00		0.00		1,525.00
189	EDWARD THORNE MEMORIAL SCHOLARSHIP	835.00		-	0.00	300.00		300.00		535.00
118	ESCOVERF, JOYCE MEMORIAL	50.00		-	0.00	0.00		0.00		50.00
178	FUFILL YOUR DREAM AWARD	0.00		600.00	600.00	600.00		600.00		0.00
164	FULTON J PICETTI REVOCABLE TRUST	174,122.03		-	0.00	9,600.00		9,600.00		164,522.03
120	GAVILAN COLLEGE MANAGERS	113.83		-	0.00	0.00		0.00		113.83
147	GAVILAN GALA SCH	0.00		-	0.00	3,000.00		3,000.00	3,000.00	0.00
122	GERI FILICE JOHNSON MEMORIAL	400.00		-	0.00	0.00		0.00		400.00
124	GILROY FOUNDATION	1,000.00	2,250.00	22,500.00	24,750.00	25,750.00		25,750.00		0.00
152	GILROY FOUND-ESTER COSTALES FORMAN	250.00		-	0.00	250.00		250.00		0.00
179	GILROY GARLIC FESTIVAL	0.00	475.00	-	475.00	475.00		475.00		0.00
194	GILROY ROTARY - VETERANS RESOURCE CEN	1,000.00		-	0.00	0.00		0.00		1,000.00
200	HOMER FUND ORANGE SCHOLARSHIP	0.00	2,500.00	2,500.00	5,000.00	5,000.00		5,000.00		0.00
158	ISPF-AAUW OF SC COUNTY	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
127	JB BROWN SCHOLARSHIP	0.00		1,500.00	1,500.00	1,500.00		1,500.00		0.00
128	JOHNSON, MRS RB SCH	3,500.00		-	0.00	0.00		0.00		3,500.00
154	LAI, KAI & LIBBY SCH	1,500.00		-	0.00	1,500.00		1,500.00		0.00
153	LAI, KAI SCH	1,000.00		-	0.00	0.00		0.00		1,000.00
129	LIVE OAK HS SCHOLARSHIP	0.00		1,125.00	1,125.00	1,125.00		1,125.00		0.00
198	MEXICAN AMERICAN GOLF	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
199	MILITARY ORDER OF THE PURPLE HEART	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
197	MONTEREY - CHURCH BROS - TRUE LEAF FAR	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
132	MONTEREY MUSHROOM	0.00	2,070.00	-	2,070.00	2,070.00		2,070.00		0.00
148	MORGAN HILL AG FOUNDATION	500.00		-	0.00	0.00		0.00		500.00
133	NERLING, HATTIE & HENRY MEMORIAL	3,652.00		-	0.00	2,000.00		2,000.00		1,652.00
134	OSHER - FOUND FOR CA COMM	0.00	2,750.00	-	2,750.00	2,612.50		2,612.50		137.50
136	OWENS, TJ HUMANITARIAN SCHOLAR	265.00		-	0.00	0.00		0.00		265.00
136	PABLO BELANCIO SCH	50.00		-	0.00	0.00		0.00		50.00
137	PACIFIC DINING SERVICES SCH	0.00	600.00	-	600.00	1,200.00		1,200.00		(600.00)
181	RISE SCHOLARSHIP CSUMB	0.00	1,000.00	-	1,000.00	1,000.00		1,000.00		0.00
150	ROHNERT, EDNA & WALDO SCH	0.00	1,000.00	-	1,000.00	1,000.00		1,000.00		0.00
176	ROTARY CLUB OF MORGAN HILL	0.00		2,000.00	2,000.00	0.00		0.00		2,000.00
139	SANTANA, DON	1,575.00		-	0.00	0.00		0.00		1,575.00
186	SBHS - TOP HATTERS	0.00		750.00	750.00	750.00		750.00		0.00
140	SILICON VALLEY CHILDRENS FUND	1,125.67		-	0.00	0.00		0.00		1,125.67
190	SJ UNIFIED SCHOLARSHIP	100.00		-	0.00	0.00		0.00		100.00
191	SOBRATO AG BOOSTER	400.00		-	0.00	0.00		0.00		400.00
142	SOUTH VALLEY UNITARIAN	3,750.00		-	0.00	3,750.00		3,750.00		0.00
143	STARR, CINDY MEMORIAL	7,380.00		-	0.00	1,000.00		1,000.00		6,380.00
172	SV MASONIC LODGE	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
144	TREBINO, LOUIS & JOSEPHINE	43.77		-	0.00	0.00		0.00		43.77
146	US BOWLING CONGRESS	364.40		-	0.00	0.00		0.00		364.40
	NEW #204	0.00		-	0.00			0.00		0.00
TOTAL RESTRICTED SCHOLARSHIP MONIES		207,656.88	14,995.00	55,475.00	70,470.00	91,332.50	0.00	91,332.50	3,000.00	169,794.38

PRIOR YTD 0.00  
 Current month 91,332.50  
 4600-02 91,332.50  
 Difference -

YTD NET (17,862.50)

October 2016

9:59 AM  
11/15/16  
Accrual Basis

**GCEF - Unrestricted**  
**Balance Sheet**  
As of October 31, 2016

	Oct 31, 16
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1012 - Pinnacle - Checking	5,623.24
Total Checking/Savings	5,623.24
Total Current Assets	5,623.24
<b>TOTAL ASSETS</b>	<b>5,623.24</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
3000 - Opening Fund Balance	
3500 - Unrestricted Funds	5,764.39
Total 3000 - Opening Fund Balance	5,764.39
Net Income	-141.15
Total Equity	5,623.24
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,623.24</b>

**GAVILAN COLLEGE EDUCATIONAL FOUNDATION  
UNRESTRICTED FUNDS SUMMARY  
October 2016**

FUND NAME	BALANCE	RECEIPTS		DISBURSEMENTS		TRANSFERS		Balance
	06/30/16	Current Month	YTD	Current Month	YTD	Current Month	YTD	10/31/16
<b>UNRESTRICTED</b>								
Administration	5,764.39		0.00	(50.00)	(141.15)		0.00	5,623.24
<b>Total Unrestricted</b>	5,764.39	0.00	0.00	(50.00)	(141.15)	0.00	0.00	5,623.24

Net (50.00) (141.15)  
Month YTD

11:25 AM  
11/15/16  
Accrual Basis

**GCEF - Restricted  
Balance Sheet  
As of October 31, 2016**

	Oct 31, 16
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1013 · Pinnacle Bank Ck-Restricted	395,799.88
1014 · Pinnacle - Special Events Acc't	187.30
<b>Total Checking/Savings</b>	<u>395,987.18</u>
<b>Total Current Assets</b>	395,987.18
<b>Other Assets</b>	
1850 · Investment - Gilroy Found -GCEF	10,000.00
<b>Total Other Assets</b>	<u>10,000.00</u>
<b>TOTAL ASSETS</b>	<u><b>405,987.18</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 · Opening Fund Balance	
3100 · Restricted Funds	<u>417,651.54</u>
<b>Total 3000 · Opening Fund Balance</b>	417,651.54
<b>Net Income</b>	<u>-11,664.36</u>
<b>Total Equity</b>	<u>405,987.18</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>405,987.18</b></u>



**GAVILAN COLLEGE FOUNDATION**  
**RESTRICTED FUNDS SUMMARY**  
July 1 to October 31, 2016

FUND NAME	BALANCE 06/30/16	RECEIPTS		DISBURSEMENTS		TRANSFERS		Balance 10/31/16
		Current Month	YTD	Current Month	YTD	Current Month	YTD	
<b>Restricted Grants &amp; Special Projects</b>								
Scholarship Funds - see summary	207,656.88	17,600.00	88,070.00	(12,300.00)	(103,632.50)		3,000.00	195,094.38
Puente	71,008.03		0.00		0.00		0.00	71,008.03
GCEF Funds Drive	1,577.35	55.00	120.00		(1,050.00)		0.00	647.35
Art Program	137.42		400.00		(400.00)		0.00	137.42
Arthur Rupe Foundation	0.00		0.00		0.00		0.00	0.00
Autism Speaks Foundation	200.00		0.00		0.00		0.00	200.00
Child Development Center	85.88		0.00		0.00		0.00	85.88
Disabled Students	469.22		0.00		0.00		0.00	469.22
Food Pantry	0.00		100.00		0.00		0.00	100.00
Foster Youth	0.00		0.00		0.00		0.00	0.00
Gala Event	7,613.61	29.57	2,538.14		0.00	(3,000.00)		7,151.75
Gavilan Alumni Association	1,184.00		0.00		0.00		0.00	1,184.00
Gavilan Airport	18.83		0.00		0.00		0.00	18.83
Gavilan College Burners	64.60		0.00		0.00		0.00	64.60
Gavilan College Jr. Rams Club	300.00		0.00		0.00		0.00	300.00
Gilroy Foundation - GCEF	10,000.00		0.00		0.00		0.00	10,000.00
Jeff Garcia Fund	0.00		0.00		0.00		0.00	0.00
Klin	(269.53)		0.00		0.00		0.00	(269.53)
Lockheed Martin Mesa Program	10,800.00		0.00		0.00		0.00	10,800.00
Music Program	11,573.02		0.00		0.00		0.00	11,573.02
Music Bach to Blues	32,536.43		690.00		0.00		0.00	33,226.43
Puente School	(24.59)		0.00		0.00		0.00	(24.59)
Student Health Services	750.00		0.00		0.00		0.00	750.00
Staff Recognition Dinner	2,772.02		0.00		0.00		0.00	2,772.02
T.J. Owens	3,449.00		0.00		0.00		0.00	3,449.00
Veterans Resource Center Fund	1,537.03		0.00		0.00		0.00	1,537.03
RAMbassadors	0.05		0.00		0.00		0.00	0.05
Vice President Student Services	170.01		0.00		0.00		0.00	170.01
<b>Total Grants &amp; Special Projects</b>	<b>363,609.26</b>	<b>17,684.57</b>	<b>91,918.14</b>	<b>(12,300.00)</b>	<b>(105,082.50)</b>	<b>0.00</b>	<b>0.00</b>	<b>350,444.90</b>
<b>Athletic Events</b>								
Hole in One	0.00		0.00		0.00		0.00	0.00
Rams Golf Tournament	0.00		0.00		0.00		0.00	0.00
Other Events	0.00		0.00		0.00		0.00	0.00
<b>Total Athletic Events</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Athletic Sponsorship</b>								
Casino Night	8,804.83		0.00		0.00		0.00	8,804.83
Football Program	0.00		0.00		0.00		0.00	0.00
Football/Soccer Stadium	0.00		0.00		0.00		0.00	0.00
Women's Soccer	0.00		0.00		0.00		0.00	0.00
Men's Basketball	0.00		0.00		0.00		0.00	0.00
Women's Basketball	0.00		0.00		0.00		0.00	0.00
Men's Baseball	0.00		0.00		0.00		0.00	0.00
Softball	200.00		0.00		0.00		0.00	200.00
Women Volleyball	1,050.00	500.00	500.00		0.00		0.00	1,550.00
Sports Athletic Program - General	3,917.90	1,000.00	1,000.00		0.00		0.00	4,917.90
Rams Pepsi	40,069.55		0.00		0.00		0.00	40,069.55
<b>Total Athletic Sponsorship</b>	<b>54,042.28</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,542.28</b>
<b>Total Restricted</b>	<b>417,651.54</b>	<b>19,184.57</b>	<b>93,418.14</b>	<b>(12,300.00)</b>	<b>(105,082.50)</b>	<b>0.00</b>	<b>0.00</b>	<b>405,987.18</b>

Total Current Month Receipts less Current Month Disbursements (above) 6,884.57  
Net Income (Current Month) Per QuickBooks 6,884.57  
Difference -

Receipts YTD less Disbursements YTD (above) (11,664.36)  
Receipts YTD less Disbursements YTD Per QuickBooks (11,664.36)  
Difference \$ -

Gavilan College Educational Foundation  
Scholarship Fund Summary  
July 1, 2016 to October 31, 2016

	FUND NAME	BALANCE	DONATIONS			DISBURSEMENTS			TSF & ADJUST	BALANCE
		6/30/2016	Current Month	Prior YTD	TOTAL	FALL '16	SPRING '17	TOTAL		
201	A.A U.W.- GILROY	0.00		500.00	500.00	500.00		500.00		0.00
101	A.A U.W.- MORGAN HILL	100.00		-	0.00	0.00		0.00		100.00
102	AMERICAN LEGION INC-BUSINESS	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
173	ANN SOBRATO HS ASB	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
119	ASGC FUND	0.00		8,000.00	8,000.00	8,000.00		8,000.00		0.00
203	BAY AREA SPIRIT BOOSTER	0.00		-	0.00	250.00		250.00		(250.00)
103	BERRI, LADIES AUX VFW 8309	250.00		250.00	250.00	0.00		0.00		500.00
171	BESSON FAMILY VINEYARDS	0.00		500.00	500.00	500.00		500.00		0.00
106	BRIGGS, CAROL	1,100.00		-	0.00	0.00		0.00		1,100.00
107	CARR, TOM	335.00		-	0.00	0.00		0.00		335.00
108	CASH FOR COLLEGE	0.00		-	0.00	0.00		0.00		0.00
163	CENTRAL HS BOOSTER CLUB	0.00		-	0.00	0.00		0.00		0.00
109	CERNEY, ISOBEL MILTON SCH	0.00		-	0.00	0.00		0.00		0.00
110	CHARLES SCHWAB	1,000.00		-	0.00	0.00		0.00		1,000.00
111	CHICKASAW NATION	0.00		1,500.00	1,500.00	1,500.00		1,500.00		0.00
180	CHOCTAW NATION OF OKLAHOMA	0.00		800.00	800.00	800.00		800.00		0.00
113	COMM CLUB SCH	0.00	1,000.00	-	1,000.00	1,000.00		1,000.00		0.00
202	COMM FOUND MONTEREY COUNTY	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
114	COMMUNITY FOUNDATION OF SAN BENITO	0.00	1,000.00	1,000.00	2,000.00	2,000.00		2,000.00		0.00
115	DAVENPORT	370.00		-	0.00	0.00		0.00		370.00
116	DUFRESNE, GEORGE & MARGE NURSING SCH	1,525.00		-	0.00	300.00		300.00		1,225.00
169	EDWARD THORNE MEMORIAL SCHOLARSHIP	835.00		-	0.00	300.00		300.00		535.00
118	ESCOVERF, JOYCE MEMORIAL	50.00		-	0.00	0.00		0.00		50.00
178	FUFILL YOUR DREAM AWARD	0.00		800.00	800.00	800.00		800.00		0.00
164	FULTON J PICETTI REVOCABLE TRUST	174,122.03		-	0.00	9,600.00		9,600.00		164,522.03
120	GAVILAN COLLEGE MANAGERS	113.83		-	0.00	0.00		0.00		113.83
147	GAVILAN GALA SCH	0.00		-	0.00	3,000.00		3,000.00	3,000.00	0.00
122	GERI FILICE JOHNSON MEMORIAL	400.00		-	0.00	0.00		0.00		400.00
124	GILROY FOUNDATION	1,000.00	4,500.00	24,750.00	29,250.00	30,250.00		30,250.00		0.00
152	GILROY FOUND-ESTER COSTALES FORMAN	250.00		-	0.00	250.00		250.00		0.00
179	GILROY GARLIC FESTIVAL	0.00		475.00	475.00	475.00		475.00		0.00
194	GILROY ROTARY - VETERANS RESOURCE CEN	1,000.00		-	0.00	0.00		0.00		1,000.00
200	HOMER FUND ORANGE SCHOLARSHIP	0.00		5,000.00	5,000.00	5,000.00		5,000.00		0.00
158	ISPF-AAUW OF SC COUNTY	0.00	2,000.00	2,000.00	4,000.00	2,000.00		2,000.00		2,000.00
204	JAMES LICK ASB ALUMNI	0.00	500.00	-	500.00	500.00		500.00		0.00
174	JAPANESE AMERICAN CITIZENS LEAGUE	0.00		-	0.00	0.00		0.00		0.00
127	JB BROWN SCHOLARSHIP	0.00		1,500.00	1,500.00	1,500.00		1,500.00		0.00
128	JOHNSON, MRS RB SCH	3,500.00		-	0.00	0.00		0.00		3,500.00
154	LAI, KAI & LIBBY SCH	1,500.00		-	0.00	1,500.00		1,500.00		0.00
153	LAI, KAI SCH	1,000.00		-	0.00	0.00		0.00		1,000.00
129	LIVE OAK HS SCHOLARSHIP	0.00		1,125.00	1,125.00	1,125.00		1,125.00		0.00
198	MEXICAN AMERICAN GOLF	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
199	MILITARY ORDER OF THE PURPLE HEART	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
197	MONTEREY - CHURCH BROS - TRUE LEAF FAR	0.00	2,500.00	2,500.00	5,000.00	5,000.00		5,000.00		0.00
132	MONTEREY MUSHROOM	0.00		2,070.00	2,070.00	2,070.00		2,070.00		0.00
148	MORGAN HILL AG FOUNDATION	500.00		-	0.00	0.00		0.00		500.00
133	NERLING, HATTIE & HENRY MEMORIAL	3,652.00		-	0.00	2,000.00		2,000.00		1,652.00
134	OSHER - FOUND FOR CA COMM	0.00		2,750.00	2,750.00	2,612.50		2,612.50		137.50
135	OWENS, TJ HUMANITARIAN SCHOLAR	265.00		-	0.00	0.00		0.00		265.00
136	PABLO BELANCIO SCH	50.00		-	0.00	0.00		0.00		50.00
137	PACIFIC DINING SERVICES SCH	0.00	800.00	800.00	1,200.00	1,200.00		1,200.00		0.00
181	RISE SCHOLARSHIP CSUMB	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
150	ROHNERT, EDNA & WALDO SCH	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
175	ROTARY CLUB OF MORGAN HILL	0.00		2,000.00	2,000.00	0.00		0.00		2,000.00
139	SANTANA, DON	1,575.00		-	0.00	0.00		0.00		1,575.00
186	SBHS - TOP HATTERS	0.00		750.00	750.00	750.00		750.00		0.00
140	SILICON VALLEY CHILDRENS FUND	1,125.67	5,500.00	-	5,500.00	2,500.00		2,500.00		4,125.67
180	SJ UNIFIED SCHOLARSHIP	100.00		-	0.00	0.00		0.00		100.00
191	SOBRATO AG BOOSTER	400.00		-	0.00	0.00		0.00		400.00
142	SOUTH VALLEY UNITARIAN	3,750.00		-	0.00	3,750.00		3,750.00		0.00
143	STARR, CINDY MEMORIAL	7,380.00		-	0.00	1,000.00		1,000.00		6,380.00
172	SV MASONIC LODGE	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
144	TREBINO, LOUIS & JOSEPHINE	43.77		-	0.00	0.00		0.00		43.77
146	US BOWLING CONGRESS	364.40		-	0.00	0.00		0.00		364.40
	NEW #205	0.00		-	0.00	0.00		0.00		0.00
TOTAL RESTRICTED SCHOLARSHIP MONIES		207,856.88	17,600.00	70,470.00	88,070.00	103,632.50	0.00	103,632.50	3,000.00	195,094.38
					PRIOR YTD	81,332.50		YTD NET	(12,562.50)	
					Current month	12,300.00				
					4600-02	12,300.00				
					Difference	-				

November 2016

1:41 PM  
12/20/16  
Accrual Basis

**GCEF - Unrestricted**  
**Balance Sheet**  
**As of November 30, 2016**

	Nov 30, 16
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1012 - Pinnacle - Checking	5,623.24
Total Checking/Savings	5,623.24
Total Current Assets	5,623.24
<b>TOTAL ASSETS</b>	<b>5,623.24</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
3000 - Opening Fund Balance	
3500 - Unrestricted Funds	5,764.39
Total 3000 - Opening Fund Balance	5,764.39
Net Income	-141.15
Total Equity	5,623.24
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,623.24</b>

**GAVILAN COLLEGE EDUCATIONAL FOUNDATION  
UNRESTRICTED FUNDS SUMMARY  
November 2016**

FUND NAME	BALANCE	RECEIPTS		DISBURSEMENTS		TRANSFERS		Balance
	06/30/16	Current Month	YTD	Current Month	YTD	Current Month	YTD	11/30/16
<b><i>UNRESTRICTED</i></b>								
Administration	5,764.39		0.00		(141.15)		0.00	5,623.24
<b><i>Total Unrestricted</i></b>	5,764.39	0.00	0.00	0.00	(141.15)	0.00	0.00	5,623.24

Net 0.00      (141.15)  
Month      YTD

5:03 PM  
12/13/16  
Accrual Basis

**GCEF - Restricted  
Balance Sheet  
As of November 30, 2016**

	<u>Nov 30, 16</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1013 - Pinnacle Bank Ck-Restricted	391,184.88
1014 - Pinnacle - Special Events Acc't	187.30
<b>Total Checking/Savings</b>	<u>391,372.18</u>
<b>Total Current Assets</b>	391,372.18
<b>Other Assets</b>	
1860 - Investment - Gilroy Found -GCEF	10,000.00
<b>Total Other Assets</b>	<u>10,000.00</u>
<b>TOTAL ASSETS</b>	<u><b>401,372.18</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 - Opening Fund Balance	
3100 - Restricted Funds	417,651.54
<b>Total 3000 - Opening Fund Balance</b>	<u>417,651.54</u>
<b>Net Income</b>	<u>-16,279.36</u>
<b>Total Equity</b>	<u>401,372.18</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>401,372.18</b></u>

**GAVILAN COLLEGE FOUNDATION**  
**RESTRICTED FUNDS SUMMARY**  
July 1 to November 30, 2016

FUND NAME	BALANCE 08/30/16	RECEIPTS		DISBURSEMENTS		TRANSFERS		Balance 11/30/16
		Current Month	YTD	Current Month	YTD	Current Month	YTD	
<b>Restricted Grants &amp; Special Projects</b>								
Scholarship Funds - see summary	207,656.88	7,162.29	95,232.29	(13,262.29)	(116,894.79)		3,000.00	188,894.38
Puente	71,008.03		0.00		0.00		0.00	71,008.03
GCEF Funds Drive	1,577.35	55.00	175.00		(1,050.00)		0.00	702.35
Art Program	137.42		400.00		(400.00)		0.00	137.42
Arthur Rupe Foundation	0.00		0.00		0.00		0.00	0.00
Autism Speaks Foundation	200.00		0.00		0.00		0.00	200.00
Child Development Center	85.88		0.00		0.00		0.00	85.88
Disabled Students	469.22		0.00		0.00		0.00	469.22
Food Pantry	0.00		100.00		0.00		0.00	100.00
Foster Youth	0.00		0.00		0.00		0.00	0.00
Gala Event	7,613.61	0.00	2,538.14		0.00	(3,000.00)		7,151.75
Gavilan Alumni Association	1,184.00		0.00		0.00		0.00	1,184.00
Gavilan Airport	18.83		0.00		0.00		0.00	18.83
Gavilan College Burners	64.60		0.00		0.00		0.00	64.60
Gavilan College Jr. Rams Club	300.00		0.00		0.00		0.00	300.00
Gilroy Foundation - GCEF	10,000.00		0.00		0.00		0.00	10,000.00
Jeff Garcia Fund	0.00		0.00		0.00		0.00	0.00
Kiln	(269.53)		0.00		0.00		0.00	(269.53)
Lockheed Martin Mesa Program	10,800.00		0.00		0.00		0.00	10,800.00
Music Program	11,573.02		0.00		0.00		0.00	11,573.02
Music Bach to Blues	32,536.43	1,430.00	2,120.00		0.00		0.00	34,666.43
Puente School	(24.59)		0.00		0.00		0.00	(24.59)
Student Health Services	750.00		0.00		0.00		0.00	750.00
Staff Recognition Dinner	2,772.02		0.00		0.00		0.00	2,772.02
TJ Owens	3,449.00		0.00		0.00		0.00	3,449.00
Veterans Resource Center Fund	1,537.03		0.00		0.00		0.00	1,537.03
RAMbassadors	0.05		0.00		0.00		0.00	0.05
Vice President Student Services	170.01		0.00		0.00		0.00	170.01
<b>Total Grants &amp; Special Projects</b>	<b>363,609.26</b>	<b>8,647.29</b>	<b>100,565.43</b>	<b>(13,262.29)</b>	<b>(118,344.79)</b>	<b>0.00</b>	<b>0.00</b>	<b>345,829.90</b>
<b>Athletic Events</b>								
Hole in One	0.00		0.00		0.00		0.00	0.00
Rams Golf Tournament	0.00		0.00		0.00		0.00	0.00
Other Events	0.00		0.00		0.00		0.00	0.00
<b>Total Athletic Events</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Athletic Sponsorship</b>								
Casino Night	8,804.83		0.00		0.00		0.00	8,804.83
Football Program	0.00		0.00		0.00		0.00	0.00
Football/Soccer Stadium	0.00		0.00		0.00		0.00	0.00
Women's Soccer	0.00		0.00		0.00		0.00	0.00
Men's Basketball	0.00		0.00		0.00		0.00	0.00
Women's Basketball	0.00		0.00		0.00		0.00	0.00
Men's Baseball	0.00		0.00		0.00		0.00	0.00
Softball	200.00		0.00		0.00		0.00	200.00
Women Volleyball	1,050.00		500.00		0.00		0.00	1,550.00
Sports Athletic Program - General	3,917.90		1,000.00		0.00		0.00	4,917.90
Rams Pepsi	40,069.55		0.00		0.00		0.00	40,069.55
<b>Total Athletic Sponsorship</b>	<b>54,042.28</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,542.28</b>
<b>Total Restricted</b>	<b>417,651.54</b>	<b>8,647.29</b>	<b>102,065.43</b>	<b>(13,262.29)</b>	<b>(118,344.79)</b>	<b>0.00</b>	<b>0.00</b>	<b>401,372.18</b>

Total Current Month Receipts less Current Month Disbursements (above) (4,615.00)  
Net Income (Current Month) Per QuickBooks (4,615.00)  
Difference -

Receipts YTD less Disbursements YTD (above) (16,279.36)  
Receipts YTD less Disbursements YTD Per QuickBooks (16,279.36)  
Difference \$ (0.00)

Gavilan College Educational Foundation  
Scholarship Fund Summary  
July 1, 2016 to November 30, 2016

	FUND NAME	BALANCE	DONATIONS			DISBURSEMENTS			TSF & ADJUST	BALANCE
		6/30/2016	Current Month	Prior YTD	TOTAL	FALL '16	SPRING '17	TOTAL		
201	A.A.U.W.- GILROY	0.00		500.00	500.00	500.00		500.00		0.00
101	A.A.U.W.- MORGAN HILL	100.00		-	0.00	0.00		0.00		100.00
102	AMERICAN LEGION INC-BUSINESS	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
173	ANN SOBRATO HS ASB	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
119	ASGC FUND	0.00		8,000.00	8,000.00	8,000.00		8,000.00		0.00
203	BAY AREA SPIRIT BOOSTER	0.00		250.00	250.00	250.00		250.00		0.00
103	BERRI, LADIES AUX VFW 8309	250.00		-	0.00	0.00		0.00		250.00
171	BESSON FAMILY VINEYARDS	0.00		500.00	500.00	500.00		500.00		0.00
106	BRIGGS, CAROL	1,100.00		-	0.00	0.00		0.00		1,100.00
107	CARR, TOM	335.00		-	0.00	0.00		0.00		335.00
110	CHARLES SCHWAB	1,000.00		-	0.00	0.00		0.00		1,000.00
111	CHICKASAW NATION	0.00		1,500.00	1,500.00	1,500.00		1,500.00		0.00
180	CHOCTAW NATION OF OKLAHOMA	0.00		600.00	600.00	600.00		600.00		0.00
113	COMM CLUB SCH	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
202	COMM FOUND MONTEREY COUNTY	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
114	COMMUNITY FOUNDATION OF SAN BENITO	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
115	DAVENPORT	370.00		-	0.00	0.00		0.00		370.00
116	DUFRESNE, GEORGE & MARGE NURSING SCH	1,525.00		-	0.00	300.00		300.00		1,225.00
169	EDWARD THORNE MEMORIAL SCHOLARSHIP	835.00		-	0.00	300.00		300.00		535.00
117	EOSP CLUB SCHOLARSHIP	0.00	900.00	-	900.00	0.00		0.00		900.00
118	ESCOVERF, JOYCE MEMORIAL	50.00		-	0.00	0.00		0.00		50.00
178	FUFILL YOUR DREAM AWARD	0.00		600.00	600.00	600.00		600.00		0.00
184	FULTON J PICETTI REVOCABLE TRUST	174,122.03		-	0.00	9,600.00		9,600.00		164,522.03
120	GAVILAN COLLEGE MANAGERS	113.83		-	0.00	0.00		0.00		113.83
147	GAVILAN GALA SCH	0.00		-	0.00	3,000.00		3,000.00	3,000.00	0.00
122	GERI FILICE JOHNSON MEMORIAL	400.00		-	0.00	0.00		0.00		400.00
124	GILROY FOUNDATION	1,000.00	4,000.00	29,250.00	33,250.00	34,250.00		34,250.00		0.00
152	GILROY FOUND-ESTER COSTALES FORMAN	250.00		-	0.00	250.00		250.00		0.00
179	GILROY GARLIC FESTIVAL	0.00		475.00	475.00	475.00		475.00		0.00
194	GILROY ROTARY - VETERANS RESOURCE CEN	1,000.00		-	0.00	0.00		0.00		1,000.00
186	GOVERNORS SCHOLARSHIP	0.00	2,262.29	-	2,262.29	2,262.29		2,262.29		0.00
200	HOMER FUND ORANGE SCHOLARSHIP	0.00		5,000.00	5,000.00	5,000.00		5,000.00		0.00
156	ISPF-AAUW OF SC COUNTY	0.00		4,000.00	4,000.00	4,000.00		4,000.00		0.00
204	JAMES LICK ASB ALUMNI	0.00		500.00	500.00	500.00		500.00		0.00
127	JB BROWN SCHOLARSHIP	0.00		1,500.00	1,500.00	1,500.00		1,500.00		0.00
126	JOHNSON, MRS RB SCH	3,500.00		-	0.00	0.00		0.00		3,500.00
154	LAI, KAI & LIBBY SCH	1,500.00		-	0.00	1,500.00		1,500.00		0.00
153	LAI, KAI SCH	1,000.00		-	0.00	0.00		0.00		1,000.00
129	LIVE OAK HS SCHOLARSHIP	0.00		1,125.00	1,125.00	1,125.00		1,125.00		0.00
198	MEXICAN AMERICAN GOLF	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
199	MILITARY ORDER OF THE PURPLE HEART	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
197	MONTEREY - CHURCH BROS - TRUE LEAF FAR	0.00		5,000.00	5,000.00	5,000.00		5,000.00		0.00
132	MONTEREY MUSHROOM	0.00		2,070.00	2,070.00	2,070.00		2,070.00		0.00
148	MORGAN HILL AG FOUNDATION	500.00		-	0.00	0.00		0.00		500.00
133	NERLING, HATTIE & HENRY MEMORIAL	3,652.00		-	0.00	2,000.00		2,000.00		1,652.00
134	OSHER - FOUND FOR CA COMM	0.00		2,750.00	2,750.00	2,612.50		2,612.50		137.50
135	OWENS, TJ HUMANITARIAN SCHOLAR	265.00		-	0.00	0.00		0.00		265.00
136	PABLO BELANCIO SCH	50.00		-	0.00	0.00		0.00		50.00
137	PACIFIC DINING SERVICES SCH	0.00		1,200.00	1,200.00	1,200.00		1,200.00		0.00
181	RISE SCHOLARSHIP CSUMB	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
150	ROHNERT, EDNA & WALDO SCH	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
176	ROTARY CLUB OF MORGAN HILL	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
139	SANTANA, DON	1,575.00		-	0.00	0.00		0.00		1,575.00
186	SBHS - TOP HATTERS	0.00		750.00	750.00	750.00		750.00		0.00
140	SILICON VALLEY CHILDRENS FUND	1,125.67		5,500.00	5,500.00	5,500.00		5,500.00		1,125.67
190	SJ UNIFIED SCHOLARSHIP	100.00		-	0.00	0.00		0.00		100.00
191	SOBRATO AG BOOSTER	400.00		-	0.00	0.00		0.00		400.00
142	SOUTH VALLEY UNITARIAN	3,750.00		-	0.00	3,750.00		3,750.00		0.00
143	STARR, CINDY MEMORIAL	7,380.00		-	0.00	1,000.00		1,000.00		6,380.00
172	SV MASONIC LODGE	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
144	TREBINO, LOUIS & JOSEPHINE	43.77		-	0.00	0.00		0.00		43.77
146	US BOWLING CONGRESS	364.40		-	0.00	0.00		0.00		364.40
	NEW #205	0.00		-	0.00	0.00		0.00		0.00
TOTAL RESTRICTED SCHOLARSHIP MONIES		207,656.88	7,162.29	88,070.00	95,232.29	116,894.79	0.00	116,894.79	3,000.00	188,994.38
						PRIOR YTD	103,632.50	YTD NET	(18,662.50)	
						Current month	13,262.29			
						4800-02	13,262.29			
						Difference	-			



**December 2016**

8:54 AM  
01/17/17  
Accrual Basis

**GCEF - Unrestricted**  
**Balance Sheet**  
As of December 31, 2016

	Dec 31, 16
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1012 - Pinnacle - Checking	5,603.24
Total Checking/Savings	5,603.24
Total Current Assets	5,603.24
<b>TOTAL ASSETS</b>	<b>5,603.24</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
3000 - Opening Fund Balance	
3500 - Unrestricted Funds	5,764.39
Total 3000 - Opening Fund Balance	5,764.39
Net Income	-161.15
Total Equity	5,603.24
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,603.24</b>

**GAVILAN COLLEGE EDUCATIONAL FOUNDATION  
UNRESTRICTED FUNDS SUMMARY  
December 2016**

FUND NAME	BALANCE	RECEIPTS		DISBURSEMENTS		TRANSFERS		Balance
	06/30/16	Current Month	YTD	Current Month	YTD	Current Month	YTD	12/31/16
<b><i>UNRESTRICTED</i></b>								
Administration	5,764.39		0.00	(20.00)	(161.15)		0.00	5,603.24
<b><i>Total Unrestricted</i></b>	5,764.39	0.00	0.00	(20.00)	(161.15)	0.00	0.00	5,603.24

Net (20.00) (161.15)  
Month YTD

**GCEF - Restricted  
Balance Sheet  
As of December 31, 2016**

	<u>Dec 31, 16</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1013 - Pinnacle Bank Ck-Restricted	391,603.59
1014 - Pinnacle - Special Events Acc't	187.30
<b>Total Checking/Savings</b>	<u>391,790.89</u>
<b>Total Current Assets</b>	391,790.89
<b>Other Assets</b>	
1850 - Investment - Gilroy Found -GCEF	10,000.00
<b>Total Other Assets</b>	<u>10,000.00</u>
<b>TOTAL ASSETS</b>	<u><u>401,790.89</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 - Opening Fund Balance	
3100 - Restricted Funds	417,651.54
<b>Total 3000 - Opening Fund Balance</b>	417,651.54
<b>Net Income</b>	<u>-15,860.65</u>
<b>Total Equity</b>	<u>401,790.89</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>401,790.89</u></u>

**GAVILAN COLLEGE FOUNDATION**  
**RESTRICTED FUNDS SUMMARY**  
July 1 to December 31, 2016

FUND NAME	BALANCE 06/30/16	RECEIPTS		DISBURSEMENTS		TRANSFERS		Balance 12/31/16
		Current Month	YTD	Current Month	YTD	Current Month	YTD	
<b>Restricted Grants &amp; Special Projects</b>								
Scholarship Funds - see summary	207,656.88	2,600.00	97,832.29	(2,900.00)	(119,794.79)		3,000.00	188,694.38
Puente	71,008.03		0.00		0.00		0.00	71,008.03
GCEF Funds Drive	1,577.35	55.00	230.00		(1,050.00)		0.00	757.35
Art Program	137.42		400.00		(400.00)		0.00	137.42
Arthur Rupe Foundation	0.00		0.00		0.00		0.00	0.00
Autism Speaks Foundation	200.00		0.00		0.00		0.00	200.00
Child Development Center	85.88		0.00		0.00		0.00	85.88
Disabled Students	469.22		0.00		0.00		0.00	469.22
Food Pantry	0.00	120.00	220.00		0.00		0.00	220.00
Foster Youth	0.00		0.00		0.00		0.00	0.00
Gala Event	7,613.61	1,492.45	4,030.59		0.00		(3,000.00)	8,644.20
Gavilan Alumni Association	1,184.00		0.00		0.00		0.00	1,184.00
Gavilan Airport	18.83		0.00		0.00		0.00	18.83
Gavilan College Burners	64.60		0.00		0.00		0.00	64.60
Gavilan College Jr. Rams Club	300.00		0.00		0.00		0.00	300.00
Gilroy Foundation - GCEF	10,000.00		0.00		0.00		0.00	10,000.00
Jeff Garcia Fund	0.00		0.00		0.00		0.00	0.00
Kiln	(269.53)		0.00		0.00		0.00	(269.53)
Lockheed Martin Mesa Program	10,800.00		0.00		0.00		0.00	10,800.00
Music Program	11,573.02		0.00		0.00		0.00	11,573.02
Music Bach to Blues	32,536.43		2,120.00		0.00		0.00	34,656.43
Puente School	(24.59)		0.00		0.00		0.00	(24.59)
Student Health Services	750.00		0.00		0.00		0.00	750.00
Staff Recognition Dinner	2,772.02		0.00		0.00		0.00	2,772.02
TJ Owens	3,449.00		0.00		0.00		0.00	3,449.00
Veterans Resource Center Fund	1,537.03		0.00		0.00		0.00	1,537.03
RAMbassadors	0.05		0.00		0.00		0.00	0.05
Vice President Student Services	170.01		0.00		0.00		0.00	170.01
<b>Total Grants &amp; Special Projects</b>	<b>383,609.26</b>	<b>4,267.45</b>	<b>104,832.88</b>	<b>(2,900.00)</b>	<b>(121,244.79)</b>	<b>0.00</b>	<b>0.00</b>	<b>347,197.35</b>
<b>Athletic Events</b>								
Hole in One	0.00		0.00		0.00		0.00	0.00
Rams Golf Tournament	0.00		0.00		0.00		0.00	0.00
Other Events	0.00		0.00		0.00		0.00	0.00
<b>Total Athletic Events</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Athletic Sponsorship</b>								
Casino Night	8,804.83		0.00		0.00		0.00	8,804.83
Football Program	0.00		0.00		0.00		0.00	0.00
Football/Soccer Stadium	0.00		0.00		0.00		0.00	0.00
Women's Soccer	0.00		0.00		0.00		0.00	0.00
Men's Basketball	0.00		0.00		0.00		0.00	0.00
Women's Basketball	0.00		0.00		0.00		0.00	0.00
Men's Baseball	0.00		0.00		0.00		0.00	0.00
Softball	200.00		0.00		0.00		0.00	200.00
Women Volleyball	1,050.00		500.00		0.00		0.00	1,550.00
Sports Athletic Program - General	3,917.90		1,000.00		0.00		0.00	4,917.90
Rams Pepsi	40,069.55		0.00	(948.74)	(948.74)		0.00	39,120.81
<b>Total Athletic Sponsorship</b>	<b>54,042.28</b>	<b>0.00</b>	<b>1,500.00</b>	<b>(948.74)</b>	<b>(948.74)</b>	<b>0.00</b>	<b>0.00</b>	<b>54,593.54</b>
<b>Total Restricted</b>	<b>417,651.54</b>	<b>4,267.45</b>	<b>106,332.88</b>	<b>(3,848.74)</b>	<b>(122,193.53)</b>	<b>0.00</b>	<b>0.00</b>	<b>401,790.89</b>

Total Current Month Receipts less Current Month Disbursements (above) **418.71**  
Net Income (Current Month) Per QuickBooks **418.71**  
Difference **-**

Receipts YTD less Disbursements YTD (above) **(15,860.65)**  
Receipts YTD less Disbursements YTD Per QuickBooks **(15,860.65)**  
Difference **\$ (0.00)**

Gavilan College Educational Foundation  
Scholarship Fund Summary  
July 1, 2016 to December 31, 2016

	FUND NAME	BALANCE 6/30/2016	DONATIONS			DISBURSEMENTS			TSF & ADJUST	BALANCE 12/31/2016
			Current Month	Prior YTD	TOTAL	FALL '16	SPRING '17	TOTAL		
201	AA U.W.- GILROY	0.00		500.00	500.00	500.00		500.00		0.00
101	AA U.W.- MORGAN HILL	100.00		-	0.00	0.00		0.00		100.00
102	AMERICAN LEGION INC-BUSINESS	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
173	ANN SOBRATO HS ASB	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
119	ASGC FUND	0.00		8,000.00	8,000.00	8,000.00		8,000.00		0.00
203	BAY AREA SPIRIT BOOSTER	0.00		250.00	250.00	250.00		250.00		0.00
103	BERRI, LADIES AUX VFW 6309	250.00		-	0.00	0.00		0.00		250.00
171	BESSON FAMILY VINEYARDS	0.00		500.00	500.00	500.00		500.00		0.00
105	BRIGGS, CAROL	1,100.00		-	0.00	0.00		0.00		1,100.00
107	CARR, TOM	335.00		-	0.00	0.00		0.00		335.00
110	CHARLES SCHWAB	1,000.00		-	0.00	0.00		0.00		1,000.00
111	CHICKASAW NATION	0.00		1,500.00	1,500.00	1,500.00		1,500.00		0.00
180	CHOCTAW NATION OF OKLAHOMA	0.00		600.00	600.00	600.00		600.00		0.00
113	COMM CLUB SCH	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
202	COMM FOUND MONTEREY COUNTY	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
114	COMMUNITY FOUNDATION OF SAN BENITO	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
115	DAVENPORT	370.00		-	0.00	0.00		0.00		370.00
116	DUFRESNE, GEORGE & MARGE NURSING SCH	1,525.00		-	0.00	300.00		300.00		1,225.00
189	EDWARD THORNE MEMORIAL SCHOLARSHIP	835.00		-	0.00	300.00		300.00		535.00
117	EOSP CLUB SCHOLARSHIP	0.00		900.00	900.00	0.00	900.00	900.00		0.00
118	ESCOVERF, JOYCE MEMORIAL	50.00		-	0.00	0.00		0.00		50.00
178	FULL YOUR DREAM AWARD	0.00		600.00	600.00	600.00		600.00		0.00
184	FULTON J PICETTI REVOCABLE TRUST	174,122.03		-	0.00	9,800.00		9,800.00		184,522.03
120	GAVILAN COLLEGE MANAGERS	113.83		-	0.00	0.00		0.00		113.83
147	GAVILAN GALA SCH	0.00		-	0.00	3,000.00		3,000.00	3,000.00	0.00
122	GERI FILICE JOHNSON MEMORIAL	400.00		-	0.00	0.00		0.00		400.00
124	GILROY FOUNDATION	1,000.00	2,000.00	33,250.00	35,250.00	34,250.00	2,000.00	36,250.00		0.00
152	GILROY FOUND-ESTER COSTALES FORMAN	250.00		-	0.00	250.00		250.00		0.00
179	GILROY GARLIC FESTIVAL	0.00		475.00	475.00	475.00		475.00		0.00
184	GILROY ROTARY - VETERANS RESOURCE CEN	1,000.00		-	0.00	0.00		0.00		1,000.00
198	GOVERNORS SCHOLARSHIP	0.00		2,282.29	2,282.29	2,282.29		2,282.29		0.00
200	HOMER FUND ORANGE SCHOLARSHIP	0.00		5,000.00	5,000.00	5,000.00		5,000.00		0.00
158	ISPF-AAUW OF SC COUNTY	0.00		4,000.00	4,000.00	4,000.00		4,000.00		0.00
204	JAMES LICK ASB ALUMNI	0.00		500.00	500.00	500.00		500.00		0.00
127	JB BROWN SCHOLARSHIP	0.00		1,500.00	1,500.00	1,500.00		1,500.00		0.00
128	JOHNSON, MRS RB SCH	3,500.00		-	0.00	0.00		0.00		3,500.00
154	LAI, KAI & LIBBY SCH	1,500.00		-	0.00	1,500.00		1,500.00		0.00
153	LAI, KAI SCH	1,000.00		-	0.00	0.00		0.00		1,000.00
129	LIVE OAK HS SCHOLARSHIP	0.00		1,125.00	1,125.00	1,125.00		1,125.00		0.00
198	MEXICAN AMERICAN GOLF	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
199	MILITARY ORDER OF THE PURPLE HEART	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
187	MONTEREY - CHURCH BROS - TRUE LEAF FAR	0.00		5,000.00	5,000.00	5,000.00		5,000.00		0.00
132	MONTEREY MUSHROOM	0.00		2,070.00	2,070.00	2,070.00		2,070.00		0.00
148	MORGAN HILL AG FOUNDATION	500.00		-	0.00	0.00		0.00		500.00
133	NERLING, HATTIE & HENRY MEMORIAL	3,852.00		-	0.00	2,000.00		2,000.00		1,852.00
134	OSHER - FOUND FOR CA COMM	0.00		2,750.00	2,750.00	2,612.50		2,612.50		137.50
135	OWENS, TJ HUMANITARIAN SCHOLAR	265.00		-	0.00	0.00		0.00		265.00
136	PABLO BELANCIO SCH	50.00		-	0.00	0.00		0.00		50.00
137	PACIFIC DINING SERVICES SCH	0.00	600.00	1,200.00	1,800.00	1,200.00		1,200.00		600.00
181	RISE SCHOLARSHIP CSUMB	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
150	ROHNERT, EDNA & WALDO SCH	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
175	ROTARY CLUB OF MORGAN HILL	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
139	SANTANA, DON	1,575.00		-	0.00	0.00		0.00		1,575.00
188	SBHS - TOP HATTERS	0.00		750.00	750.00	750.00		750.00		0.00
140	SILICON VALLEY CHILDRENS FUND	1,125.67		5,500.00	5,500.00	5,500.00		5,500.00		1,125.67
190	SJ UNIFIED SCHOLARSHIP	100.00		-	0.00	0.00		0.00		100.00
191	SOBRATO AG BOOSTER	400.00		-	0.00	0.00		0.00		400.00
142	SOUTH VALLEY UNITARIAN	3,750.00		-	0.00	3,750.00		3,750.00		0.00
143	STARR, CINDY MEMORIAL	7,380.00		-	0.00	1,000.00		1,000.00		6,380.00
172	SV MASONIC LODGE	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
144	TREBINO, LOUIS & JOSEPHINE	43.77		-	0.00	0.00		0.00		43.77
146	US BOWLING CONGRESS	384.40		-	0.00	0.00		0.00		384.40
	NEW #205	0.00			0.00			0.00		0.00
TOTAL RESTRICTED SCHOLARSHIP MONIES		207,656.88	2,800.00	95,232.29	97,832.29	116,894.79	2,800.00	119,794.79	3,000.00	188,694.38
						PRIOR YTD	116,894.79	YTD NET	(18,982.50)	
						Current month	2,900.00			
						4600-02	2,900.00			
						Difference	-			

January 2017

12:52 PM  
02/19/17  
Accrual Basis

**GCEF - Unrestricted**  
**Balance Sheet**  
As of January 31, 2017

	Jan 31, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1012 - Pinnacle - Checking	5,603.24
<b>Total Checking/Savings</b>	<b>5,603.24</b>
<b>Total Current Assets</b>	<b>5,603.24</b>
<b>TOTAL ASSETS</b>	<b>5,603.24</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 - Opening Fund Balance	
3500 - Unrestricted Funds	5,764.39
<b>Total 3000 - Opening Fund Balance</b>	<b>5,764.39</b>
<b>Net Income</b>	<b>-161.15</b>
<b>Total Equity</b>	<b>5,603.24</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,603.24</b>



**GAVILAN COLLEGE EDUCATIONAL FOUNDATION  
UNRESTRICTED FUNDS SUMMARY  
January 2017**

FUND NAME	BALANCE	RECEIPTS		DISBURSEMENTS		TRANSFERS		Balance
	06/30/16	Current Month	YTD	Current Month	YTD	Current Month	YTD	01/31/17
<b>UNRESTRICTED</b>								
Administration	5,764.39		0.00		(161.15)		0.00	5,603.24
<b>Total Unrestricted</b>	5,764.39	0.00	0.00	0.00	(161.15)	0.00	0.00	5,603.24

Net 0.00      (161.15)  
Month      YTD

1:37 PM

02/19/17

Accrual Basis

**GCEF - Restricted  
Balance Sheet  
As of January 31, 2017**

	Jan 31, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1013 - Pinnacle Bank Ck-Restricted	394,989.16
1014 - Pinnacle - Special Events Acc't	187.30
<b>Total Checking/Savings</b>	<b>395,176.46</b>
<b>Total Current Assets</b>	<b>395,176.46</b>
<b>Other Assets</b>	
1850 - Investment - Gilroy Found -GCEF	10,000.00
<b>Total Other Assets</b>	<b>10,000.00</b>
<b>TOTAL ASSETS</b>	<b>405,176.46</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3000 - Opening Fund Balance	
3100 - Restricted Funds	417,651.54
<b>Total 3000 - Opening Fund Balance</b>	<b>417,651.54</b>
<b>Net Income</b>	<b>-12,475.08</b>
<b>Total Equity</b>	<b>405,176.46</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>405,176.46</b>

**GAVILAN COLLEGE FOUNDATION  
RESTRICTED FUNDS SUMMARY  
July 1 to January 31, 2017**

FUND NAME	BALANCE 08/30/16	RECEIPTS		DISBURSEMENTS		TRANSFERS		Balance 01/31/17
		Current Month	YTD	Current Month	YTD	Current Month	YTD	
<b>Restricted Grants &amp; Special Projects</b>								
Scholarship Funds - see summary	207,656.88	4,651.00	102,483.29	(1,600.00)	(121,394.79)		3,000.00	191,745.38
Puente	71,008.03		0.00		0.00		0.00	71,008.03
GCEF Funds Drive	1,577.35	55.00	285.00		(1,050.00)		0.00	812.35
Art Program	137.42		400.00		(400.00)		0.00	137.42
Arthur Rupe Foundation	0.00		0.00		0.00		0.00	0.00
Autism Speaks Foundation	200.00		0.00		0.00		0.00	200.00
Child Development Center	85.88		0.00		0.00		0.00	85.88
Disabled Students	469.22		0.00		0.00		0.00	469.22
Food Pantry	0.00	50.00	270.00		0.00		0.00	270.00
Foster Youth	0.00		0.00		0.00		0.00	0.00
Gala Event	7,613.61	29.57	4,060.16		0.00	(3,000.00)		8,673.77
Gavilan Alumni Association	1,184.00		0.00		0.00		0.00	1,184.00
Gavilan Airport	18.83	200.00	200.00		0.00		0.00	218.83
Gavilan College Burners	64.60		0.00		0.00		0.00	64.60
Gavilan College Jr. Rams Club	300.00		0.00		0.00		0.00	300.00
Gilroy Foundation - GCEF	10,000.00		0.00		0.00		0.00	10,000.00
Jeff Garcia Fund	0.00		0.00		0.00		0.00	0.00
Kiln	(269.53)		0.00		0.00		0.00	(269.53)
Lockheed Martin Mesa Program	10,800.00		0.00		0.00		0.00	10,800.00
Music Program	11,573.02		0.00		0.00		0.00	11,573.02
Music Bach to Blues	32,536.43		2,120.00		0.00		0.00	34,656.43
Puente School	(24.59)		0.00		0.00		0.00	(24.59)
Student Health Services	750.00		0.00		0.00		0.00	750.00
Staff Recognition Dinner	2,772.02		0.00		0.00		0.00	2,772.02
T.J. Owens	3,449.00		0.00		0.00		0.00	3,449.00
Veterans Resource Center Fund	1,537.03		0.00		0.00		0.00	1,537.03
RAMbassadors	0.05		0.00		0.00		0.00	0.05
Vice President Student Services	170.01		0.00		0.00		0.00	170.01
<b>Total Grants &amp; Special Projects</b>	<b>363,609.26</b>	<b>4,985.57</b>	<b>109,818.45</b>	<b>(1,600.00)</b>	<b>(122,844.79)</b>	<b>0.00</b>	<b>0.00</b>	<b>350,582.92</b>
<b>Athletic Events</b>								
Hole in One	0.00		0.00		0.00		0.00	0.00
Rams Golf Tournament	0.00		0.00		0.00		0.00	0.00
Other Events	0.00		0.00		0.00		0.00	0.00
<b>Total Athletic Events</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Athletic Sponsorship</b>								
Casino Night	8,804.83		0.00		0.00		0.00	8,804.83
Football Program	0.00		0.00		0.00		0.00	0.00
Football/Soccer Stadium	0.00		0.00		0.00		0.00	0.00
Women's Soccer	0.00		0.00		0.00		0.00	0.00
Men's Basketball	0.00		0.00		0.00		0.00	0.00
Women's Basketball	0.00		0.00		0.00		0.00	0.00
Men's Baseball	0.00		0.00		0.00		0.00	0.00
Softball	200.00		0.00		0.00		0.00	200.00
Women Volleyball	1,050.00		500.00		0.00		0.00	1,550.00
Sports Athletic Program - General	3,917.90		1,000.00		0.00		0.00	4,917.90
Rams Pepsi	40,069.55		0.00		(948.74)		0.00	39,120.81
<b>Total Athletic Sponsorship</b>	<b>54,042.28</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>(948.74)</b>	<b>0.00</b>	<b>0.00</b>	<b>54,593.54</b>
<b>Total Restricted</b>	<b>417,651.54</b>	<b>4,985.57</b>	<b>111,318.45</b>	<b>(1,600.00)</b>	<b>(123,793.53)</b>	<b>0.00</b>	<b>0.00</b>	<b>405,176.46</b>

Total Current Month Receipts less Current Month Disbursements (above) **3,385.57**  
Net Income (Current Month) Per QuickBooks **3,385.57**  
Difference -

Receipts YTD less Disbursements YTD (above) **(12,475.08)**  
Receipts YTD less Disbursements YTD Per QuickBooks **(12,475.08)**  
Difference \$ **(0.00)**

Gavilan College Educational Foundation  
Scholarship Fund Summary  
July 1, 2016 to January 31, 2017

	FUND NAME	BALANCE	DONATIONS			DISBURSEMENTS			TSF & ADJUST	BALANCE 1/31/2017
		6/30/2016	Current Month	Prior YTD	TOTAL	FALL '16	SPRING '17	TOTAL		
201	AA U.W.- GILROY	0.00		500.00	500.00	500.00		500.00		0.00
101	AA U.W.- MORGAN HILL	100.00		-	0.00	0.00		0.00		100.00
102	AMERICAN LEGION INC-BUSINESS	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
173	ANN SOBRATO HS ASB	0.00	500.00	1,000.00	1,500.00	1,000.00	500.00	1,500.00		0.00
118	ASGC FUND	0.00		8,000.00	8,000.00	8,000.00		8,000.00		0.00
203	BAY AREA SPIRIT BOOSTER	0.00		250.00	250.00	250.00		250.00		0.00
103	BERRI, LADIES AUX VFW 6309	250.00		-	0.00	0.00		0.00		250.00
171	BESSON FAMILY VINEYARDS	0.00		500.00	500.00	500.00		500.00		0.00
105	BRIGGS, CAROL	1,100.00		-	0.00	0.00		0.00		1,100.00
107	CARR, TOM	335.00		-	0.00	0.00		0.00		335.00
110	CHARLES SCHWAB	1,000.00		-	0.00	0.00		0.00		1,000.00
111	CHICKASAW NATION	0.00		1,500.00	1,500.00	1,500.00		1,500.00		0.00
180	CHOCTAW NATION OF OKLAHOMA	0.00		800.00	800.00	800.00		800.00		0.00
113	COMM CLUB SCH	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
202	COMM FOUND MONTEREY COUNTY	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
114	COMMUNITY FOUNDATION OF SAN BENITO	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
115	DAVENPORT	370.00		-	0.00	0.00		0.00		370.00
116	DUFRESNE, GEORGE & MARGE NURSING SCH	1,525.00		-	0.00	300.00		300.00		1,225.00
169	EDWARD THORNE MEMORIAL SCHOLARSHIP	835.00		-	0.00	300.00		300.00		535.00
117	EOSP CLUB SCHOLARSHIP	0.00		900.00	900.00	0.00	900.00	900.00		0.00
118	ESCOVERF, JOYCE MEMORIAL	50.00		-	0.00	0.00		0.00		50.00
178	FUFILL YOUR DREAM AWARD	0.00		600.00	600.00	600.00		600.00		0.00
164	FULTON J PICETTI REVOCABLE TRUST	174,122.03		-	0.00	9,800.00		9,800.00		164,522.03
120	GAVILAN COLLEGE MANAGERS	113.83		-	0.00	0.00		0.00		113.83
147	GAVILAN GALA SCH	0.00		-	0.00	3,000.00		3,000.00	3,000.00	0.00
122	GERI FILICE JOHNSON MEMORIAL	400.00		-	0.00	0.00		0.00		400.00
124	GILROY FOUNDATION	1,000.00		35,250.00	36,250.00	34,250.00	2,000.00	36,250.00		0.00
152	GILROY FOUND-ESTER COSTALES FORMAN	250.00		-	0.00	250.00		250.00		0.00
179	GILROY GARLIC FESTIVAL	0.00		475.00	475.00	475.00		475.00		0.00
194	GILROY ROTARY - VETERANS RESOURCE CEN	1,000.00		-	0.00	0.00		0.00		1,000.00
196	GOVERNORS SCHOLARSHIP	0.00	301.00	2,262.29	2,563.29	2,262.29		2,262.29		301.00
205	HERITAGE HIGH SCHOOLS	0.00	600.00	-	600.00	0.00	600.00	600.00		0.00
200	HOMER FUND ORANGE SCHOLARSHIP	0.00		5,000.00	5,000.00	5,000.00		5,000.00		0.00
158	ISPF-AAUW OF SC COUNTY	0.00		4,000.00	4,000.00	4,000.00		4,000.00		0.00
204	JAMES LICK ASB ALUMNI	0.00		500.00	500.00	500.00		500.00		0.00
127	JB BROWN SCHOLARSHIP	0.00		1,500.00	1,500.00	1,500.00		1,500.00		0.00
128	JOHNSON, MRS RB SCH	3,500.00		-	0.00	0.00		0.00		3,500.00
154	LAI, KAI & LIBBY SCH	1,500.00		-	0.00	1,500.00		1,500.00		0.00
153	LAI, KAI SCH	1,000.00		-	0.00	0.00		0.00		1,000.00
129	LIVE OAK HS SCHOLARSHIP	0.00		1,125.00	1,125.00	1,125.00		1,125.00		0.00
198	MEXICAN AMERICAN GOLF	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
199	MILITARY ORDER OF THE PURPLE HEART	0.00		2,500.00	2,500.00	2,500.00		2,500.00		0.00
197	MONTEREY - CHURCH BROS - TRUE LEAF FAR	0.00		5,000.00	5,000.00	5,000.00		5,000.00		0.00
132	MONTEREY MUSHROOM	0.00		2,070.00	2,070.00	2,070.00		2,070.00		0.00
148	MORGAN HILL AG FOUNDATION	500.00		-	0.00	0.00		0.00		500.00
133	NERLING, HATTIE & HENRY MEMORIAL	3,652.00		-	0.00	2,000.00		2,000.00		1,652.00
134	OSHER - FOUND FOR CA COMM	0.00	2,750.00	2,750.00	5,500.00	2,612.50		2,612.50		2,887.50
135	OWENS, TJ HUMANITARIAN SCHOLAR	265.00		-	0.00	0.00		0.00		265.00
136	PABLO BELANCIO SCH	50.00		-	0.00	0.00		0.00		50.00
137	PACIFIC DINING SERVICES SCH	0.00		1,800.00	1,800.00	1,200.00		1,200.00		600.00
181	RISE SCHOLARSHIP CSUMB	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
150	ROHNERT, EDNA & WALDO SCH	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
175	ROTARY CLUB OF MORGAN HILL	0.00		2,000.00	2,000.00	2,000.00		2,000.00		0.00
139	SANTANA, DON	1,575.00		-	0.00	0.00		0.00		1,575.00
186	SBHS - TOP HATTERS	0.00		750.00	750.00	750.00		750.00		0.00
140	SILICON VALLEY CHILDRENS FUND	1,125.67		5,500.00	5,500.00	5,500.00		5,500.00		1,125.67
190	SJ UNIFIED SCHOLARSHIP	100.00		-	0.00	0.00		0.00		100.00
191	SOBRATO AG BOOSTER	400.00		-	0.00	0.00		0.00		400.00
170	SOUTH COUNTY DEMOCRATIC CLUB	0.00	500.00	-	500.00	0.00	500.00	500.00		0.00
142	SOUTH VALLEY UNITARIAN	3,750.00		-	0.00	3,750.00		3,750.00		0.00
143	STARR, CINDY MEMORIAL	7,380.00		-	0.00	1,000.00		1,000.00		6,380.00
172	SV MASONIC LODGE	0.00		1,000.00	1,000.00	1,000.00		1,000.00		0.00
144	TREBINO, LOUIS & JOSEPHINE	43.77		-	0.00	0.00		0.00		43.77
146	US BOWLING CONGRESS	364.40		-	0.00	0.00		0.00		364.40
	NEW #206	0.00			0.00			0.00		0.00
TOTAL RESTRICTED SCHOLARSHIP MONIES		207,656.88	4,651.00	97,832.29	102,483.28	116,894.79	4,500.00	121,394.79	3,000.00	191,745.38
						PRIOR YTD	118,784.79	YTD NET	(15,911.50)	
						Current month	1,600.00			
						4600-02	1,600.00			
						Difference	-			

# Gavilan College Educational Foundation Agenda

March 16, 2017

Consent Agenda Item No.

Administrative Services

Information/Staff Reports No. VI.3

Discussion Item No.

Old Business Agenda Item No.

New Business Agenda Item No.

**SUBJECT:** Gilroy Foundation Quarterly Reports

☐ Resolution:

☒ Information Only

☐ Action Item

**Proposal:**

That the Board of Directors review the Gilroy Foundation Quarterly Reports for 2016.

**Background:**

**Budgetary Implications:**

**Follow Up/Outcome:**

Recommended By: Dr. Kathleen A. Rose, Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

Prepared By:



Frederick E. Harris, Gavilan College  
Vice President of Administrative Services

Agenda Approval:



Dr. Kathleen A. Rose, Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation



**GILROY**  
FOUNDATION

## Gilroy Foundation Quarterly Reports

### 5393 - GF Gavilan College Education Foundation Fund

	<b>1st Quarter 3/31/2016</b>	<b>2nd Quarter 6/30/2016</b>	<b>3rd Quarter 9/30/2016</b>	<b>4th Quarter 12/31/2016</b>	<b>Current Year-to-Date 12/31/2016</b>
Deposits	\$0.00	\$0.00	\$285.00	\$480.00	\$765.00
Interest & Dividends	\$13.92	\$15.64	\$14.20	\$25.52	\$69.28
Realized Gain or (Loss)	(\$99.55)	\$167.94	\$37.85	(\$9.98)	\$96.26
Unrealized Gain or (Loss)	(\$122.19)	\$84.49	\$379.87	\$144.70	\$486.87
Total Additions to Fund	<u>(\$207.82)</u>	<u>\$268.07</u>	<u>\$716.92</u>	<u>\$640.24</u>	<u>\$1,417.41</u>
Administrative Fees	\$36.19	\$35.45	\$35.17	\$35.77	\$142.58
Investment Fees	(\$6.70)	\$35.01	\$12.56	\$10.40	\$51.27
Disbursals	\$0.00	\$480.00	\$0.00	\$0.00	\$480.00
Total Disbursals	<u>\$29.49</u>	<u>\$550.46</u>	<u>\$47.73</u>	<u>\$46.17</u>	<u>\$673.85</u>
 <b>BEGINNING NET ASSETS</b>	 <b>\$9,626.54</b>	 <b>\$9,389.23</b>	 <b>\$9,106.84</b>	 <b>\$9,776.03</b>	 <b>\$9,626.54</b>
 <b>NET SURPLUS/(DEFICIT)</b>	 <b>(\$237.31)</b>	 <b>(\$282.39)</b>	 <b>\$669.19</b>	 <b>\$594.07</b>	 <b>\$743.56</b>
 <b>ENDING NET ASSETS</b>	 <b><u>\$9,389.23</u></b>	 <b><u>\$9,106.84</u></b>	 <b><u>\$9,776.03</u></b>	 <b><u>\$10,370.10</u></b>	 <b><u>\$10,370.10</u></b>

## **DISCUSSION ITEMS**

# Gavilan College Educational Foundation Agenda

March 16, 2017

Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No.

VII.1

President's Office

**SUBJECT:** Gavilan College personnel request to hire a Coordinator for the Gavilan College Educational Foundation and Alumni Relations using a professional expert

- ☐ Resolution:  
☒ Information Only  
☐ Action Item

**Proposal:**

That the Board of Directors review information provided by Dr. Kathleen Rose, Superintendent/President, as per the foundation bylaws to hire a professional expert as Coordinator for the Gavilan College Educational Foundation and Alumni Relations.

**Background:**

To meet the established goals of the Foundation and to begin to build a strategic direction of institutional advancement through fund raising and alumni relations, the Coordinator will lead these efforts. Working within the campus participatory governance structure and Cabinet, goals will be set within the first year and the Coordinator will work with the Foundation Directors to meet the criteria set forth in the attached position description.

**Budgetary Implications:**

\$75,000 plus benefits from the college's general fund has been budgeted for the initial year, with the expectation that fund raising may offset this amount in the second year of the professional services agreement.

**Follow Up/Outcome:**

The professional services agreement will be evaluated at the end of the first year, and may be extended for a second year based on outcomes achieved. Updates will be provided to the Board of Directors and the College Board of Trustees by the Superintendent/President as appropriate.

Recommended By: Dr. Kathleen A. Rose, Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

Prepared By: Dr. Kathleen A. Rose, Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

Agenda Approval:



Dr. Kathleen A. Rose, Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation



## **Coordinator of the Education Foundation and Alumni Relations**

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### **DEFINITION:**

Under the direction of the President/Superintendent, design, develop and execute a comprehensive development strategy for the Gavilan College Education Foundation to support the college mission and goals, which includes seeking grants and endowments from individual donors, private foundations and leveraging bond funds through a capital campaign drive. To further support the development of an alumni network for the college through dedicated outreach and database tracking.

### **DISTINGUISHING CHARACTERISTICS:**

In consultation with the President/Superintendent, the College Board of Trustees, and the Foundation Board of Directors, the Coordinator plans, budgets, implements and evaluates activities to raise, acknowledge and distribute gifts from the private sector to the College. The Coordinator provides leadership to the Foundation and its Board of Directors, manages day-to-day operations, directs major fund-raising events, develops the alumni database and related outreach activities and works in conjunction with the President/Superintendent to advance the goals of the District.

**ESSENTIAL DUTIES:** The following duties are typical of those performed by employees in this job title; however, employees may perform other related duties, and not all duties listed are necessarily performed by each employee in the job title.

- Support and partner with the College President to lead all major fundraising initiatives.
- Develops and oversees the implementation of short-range, long-range and strategic planning and related performance measurements and tracking processes for the Gavilan College Educational Foundation in collaboration with the College Board of Trustees, foundation Board of Directors, relevant committees, and staff, and others as needed.
- As a spokesperson for the Gavilan College Educational Foundation, relays the institutional messages of the College effectively and persuasively to different groups and in varied forms.
- Develops, recommends, and administers policies, procedures, and processes in support of Foundation goals and operations, in accordance with relevant legal parameters, and implements and monitors compliance with approved policies, procedures and processes.
- Supports the Foundation Board and designated Board committee operations; develops agendas, related documentation and minutes for meetings.
- Participates in/on a variety of meetings, committees, taskforces and/or other related groups to communicate information regarding the Foundation and its initiatives.
- Directs the implementation of private fundraising at Gavilan Community College in coordination with the Board of Trustees, as well as the College's programs, faculty, staff, and community.
- Manages campaign and solicitation strategy for the Foundation, committees, and development staff. Develops and oversees multiple initiatives to meet annual revenue goals.

- Responsible for the identification, cultivation, solicitation and stewardship of individual major donors to the Gavilan College Educational Foundation.
- Develops and monitors the Foundation's budget and financial plans; manages the annual external audit process.
- Oversees the Foundation's scholarship and grant programs, and ensures that these further the Foundation and College mission and strategic goals.
- Manages, operations that support fundraising, such as database management; prospect research and management; donor acknowledgement and communication; and establishment and management of fund agreements.
- Develops alumni database, performs outreach to alumni, develops outreach activities to engage alumni in college events.
- Perform related duties as assigned.

### **MINIMUM QUALIFICATIONS:**

#### Knowledge of:

Leadership and management principles;

Fundraising, marketing and research strategies and techniques;

Foundation Board development principles and practices;

Annual giving, corporate and foundation relations, personal solicitation of major gifts, capital campaign planning and implementation, volunteer training and estate planning principles and practices;

Nonprofit and foundation operations;

Governance and board operations;

Applicable local, state and federal laws, codes, rules and regulations;

Policy and procedure development and administration principles and practices;

Strategy development principles and practices;

Strategic management principles and practices;

Program management principles and practices;

Budget administration principles and practices;

Marketing principles;

Grant management principles and practices;

Analytical methods and techniques;

Title 5 regulations related to California Community College auxiliary organizations;

Operational characteristics, services and activities of a 501c non-profit organization;

State and federal laws and regulations related to a 501c non-profit organization.

#### Ability to:

Supervise subordinate staff;

Lead or manage a nonprofit organization and/or foundation operations effectively;

Interpret and apply applicable laws, rules and regulations;

Prepare and administer budgets;  
Develop and analyze policies and procedures;  
Speak in public, present information, group facilitation, influence and negotiate;  
Plan and implement program components;  
Compile and analyzes data;  
Analyze problems, identify alternative solutions, project consequences of proposed actions and make recommendations in support of goals;  
Effectively direct multiple fundraising initiatives in support of college priorities;  
Build and expand private philanthropy;  
Develop and maintain effective relationship with members of the community, business and industry, management, board of trustees, staff and volunteer fundraisers;  
Work with diverse academic cultural and ethnic backgrounds of faculty and staff, students and community members;  
Utilize computer technology for communication, data gathering and reporting activities;  
Communicate effectively through oral and written mediums;  
Build successful relationships with volunteers and donors and with the academic and administrative leadership;  
Excellent interpersonal and intercultural communication skills; excellent oral communication and ability to participate in public speaking events.

Other Requirements:

**ILLUSTRATIVE EDUCATION AND EXPERIENCE:** A typical way to obtain the above knowledge and skill is a combination of education and experience equivalent to:

Associates or Bachelor's degree from an accredited four-year college or university in Non-Profit Management, General Management, Public Administration, Business Administration or related field. Relevant experience may substitute for the degree requirement on a year-to year basis. Five years of full-time experience in fundraising in a community college or public higher education institution; experience in Foundation Board development, annual giving, foundation and corporate relations, personal solicitation of major gifts, capital campaign planning and implementation, volunteer training and estate planning is required.

**PHYSICAL CHARACTERISTICS:** The physical abilities involved in the performance of essential duties are:

Work is performed in an office environment with frequent interruptions and irregularities in the work schedule. Frequent in-district and state travel is required. Work hours may vary and frequently evening and weekend work is required. No special coordination beyond that used for normal mobility and handling of everyday objects and materials is needed to perform the job satisfactorily.

# Gavilan College Educational Foundation Agenda

March 16, 2017

Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No.

VII.2

Administrative Services

**SUBJECT:** Foundation In House Accounting Services

☐ Resolution:

☒ Information Only

☐ Action Item

**Proposal:**

The Administrative Services staff on July 1, 2017 will start to maintain all Foundation accounting functions in the Business Office. This will involve making deposits, issuing warrants, maintaining the general ledger accounts and tracking all restricted funds. The annual tax return will be prepared by the Foundation's Independent Auditors.

**Background:**

The District in prior years have not had the adequate staff to maintain the Foundation's accounting services in the Business Office. With the proposed Business Office staff changes the District would be able to bring all accounting in house. The Foundation would still undergo an annual independent audit for verification by a third party that transactions are handled in an appropriate manor.

**Budgetary Implications:**

The District would save approximately \$6,700.

**Follow Up/Outcome:**

If the District approves moving accounting services for the Foundation to the Business Office, the contract current accountant for services would be cancelled on June 30<sup>th</sup> 2017.

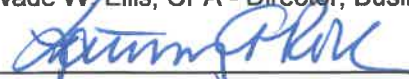
Recommended By: Frederick E. Harris, Vice President of Administrative Services, Gavilan College

Prepared By:



Wade W. Ellis, CPA - Director, Business Services & Security, Gavilan College

Agenda Approval:



Dr. Kathleen A. Rose  
Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

# Gavilan College Educational Foundation Agenda

March 16, 2017

Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No. VII.3  
Old Business Agenda Item No.  
New Business Agenda Item No.

President's Office

**SUBJECT:** Centennial Celebrations and Commemoration

☐ Resolution:

☒ Information Only

☐ Action Item

**Proposal:**

That the Board of Directors discuss Foundation activities for the Centennial celebrations and commemoration.

**Background:**

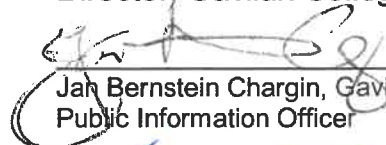
The 2019-2020 Academic year will be the 100th anniversary of Gavilan College (originally San Benito Junior College). We were the ninth community college in the State of California. Discussions have begun among campus staff regarding Centennial celebrations and commemoration. It is hoped that the Foundation will take a leadership role in fundraising and community engagement for the Centennial, and will begin discussions on Foundation activity for this milestone."

**Budgetary Implications:**

**Follow Up/Outcome:**

Recommended By: Dr. Kathleen A. Rose, Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

Prepared By:

  
Jan Bernstein Chargin, Gavilan College  
Public Information Officer

Agenda Approval:

  
Dr. Kathleen A. Rose, Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

## **ACTION ITEMS**

Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No. VIII.1

Administrative Services

**SUBJECT:** FY 2015 – 2016 Foundation Audit Report

☐ Resolution:

☐ Information Only

☒ Action Item

**Proposal:**

That the Board of Directors accept the FY 2015 – 2016 Annual Gavilan College Educational Foundation Audit Report.

**Background:**

The certified public accounting firm of Gilbert Associates, Inc. has completed the Annual District Audit Report. The report is for board review and acceptance. The financial statements are the responsibility of Foundation's management. The auditor's responsibility is to express opinions on the financial statements based on their audit.

In the interest of reducing paper, hard copies of the Annual Foundation Audit Report are attached for the board members only. The report and letter can be found at <http://www.gavilan.edu/about/foundation/index.php> under the tab "About Gavilan", "Gavilan Foundation", March 16, 2017 Complete Packet". Hard copies are available upon request from the Office of the President.

**Budgetary Implications:**

For information purposes.

**Follow Up/Outcome:**

No further action.

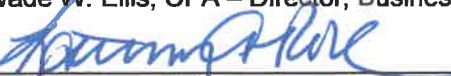
Recommended By: Frederick E. Harris, Vice President of Administrative Services, Gavilan College

Prepared By:



Wade W. Ellis, CPA – Director, Business Services & Security, Gavilan College

Agenda Approval:



Dr. Kathleen A. Rose  
Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation

# Gavilan College Educational Foundation Agenda

March 16, 2017

Consent Agenda Item No.  
Information/Staff Reports No.  
Discussion Item No.  
Old Business Agenda Item No.  
New Business Agenda Item No. VIII.2

Administrative Services

## **SUBJECT:** Ratify Warrants

☐ Resolution:

☐ Information Only

☒ Action Item

### **Proposal:**

That the Board of Directors ratify warrants entered into during September 2016 through January 2017.

### **Background:**

A separate list is provided for restricted funds and unrestricted funds.

### **Budgetary Implications:**

The warrants are funded by donations and scholarships to the Gavilan College Educational Foundation.

### **Follow Up/Outcome:**

No further action is required.

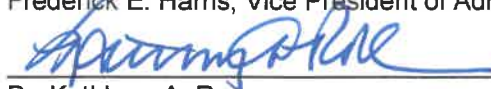
Recommended By: Frederick E. Harris, Vice President of Administrative Services, Gavilan College

Prepared By:



Frederick E. Harris, Vice President of Administrative Services, Gavilan College

Agenda Approval:



Dr. Kathleen A. Rose  
Superintendent/President, Gavilan College  
Director, Gavilan College Educational Foundation



September 2016

10:38 AM

10/18/16

**GCEF - Unrestricted**  
**Reconciliation Detail**  
**1012 - Pinnacle - Checking, Period Ending 09/30/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,764.39
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	09/14/2016	1136	Gavilan College Ed...	X	-91.15	-91.15
Total Checks and Payments					-91.15	-91.15
Total Cleared Transactions					-91.15	-91.15
Cleared Balance					-91.15	5,673.24
Register Balance as of 09/30/2016					-91.15	5,673.24
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	10/12/2016	1137	Attorney General's ...		-50.00	-50.00
Total Checks and Payments					-50.00	-50.00
Total New Transactions					-50.00	-50.00
<b>Ending Balance</b>					<b>-141.15</b>	<b>5,623.24</b>

10:51 AM

10/18/16

**GCEF - Restricted**  
**Reconciliation Detail**  
**1013 - Pinnacle Bank Ck-Restricted, Period Ending 09/30/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						406,576.73
<b>Cleared Transactions</b>						
<b>Checks and Payments - 38 items</b>						
Check	08/10/2016	1695	Nikolas Veltri	X	-2,500.00	-2,500.00
Check	08/10/2016	1735	Cecelia Leonardo	X	-2,000.00	-4,500.00
Check	08/10/2016	1730	Allison Jordan	X	-1,500.00	-6,000.00
Check	08/10/2016	1739	Nikolas Veltri	X	-1,000.00	-7,000.00
Check	08/10/2016	1704	Jacquelyn Cook	X	-500.00	-7,500.00
Check	08/10/2016	1721	Noah Perry	X	-500.00	-8,000.00
Check	08/10/2016	1741	Veronica Ricardo	X	-500.00	-8,500.00
Check	08/10/2016	1703	Jade Cortez	X	-500.00	-9,000.00
Check	08/10/2016	1698	Yulissa Salazar	X	-500.00	-9,500.00
Check	08/10/2016	1722	Tarianna Perez	X	-500.00	-10,000.00
Check	08/24/2016	1754	Tanner Wiggins	X	-1,500.00	-11,500.00
Check	08/24/2016	1757	Dina Sanchez	X	-500.00	-12,000.00
Check	08/24/2016	1759	Zulema Espinoza	X	-500.00	-12,500.00
Check	08/24/2016	1751	Angelica Warlo	X	-500.00	-13,000.00
Check	08/24/2016	1765	Erin Henningson	X	-500.00	-13,500.00
Check	08/24/2016	1770	Jessica Reyes	X	-500.00	-14,000.00
Check	08/24/2016	1769	Jamie Studebaker	X	-500.00	-14,500.00
Check	08/24/2016	1764	Arlette Aguilar	X	-300.00	-14,800.00
Check	08/24/2016	1755	Liliana Sainz Mend...	X	-250.00	-15,050.00
Check	08/24/2016	1746	Anna Niehaus	X	-100.00	-15,150.00
Check	09/01/2016	1773	Cesar Gamboa	X	-2,500.00	-17,650.00
Check	09/01/2016	1777	Gabriela Martinez	X	-1,250.00	-18,900.00
Check	09/01/2016	1778	Salvador Naranjo	X	-1,183.00	-20,083.00
Check	09/01/2016	1780	Trenton Mosley	X	-600.00	-20,683.00
Check	09/01/2016	1781	Liliana Bebavides	X	-600.00	-21,283.00
Check	09/01/2016	1776	Valerie Rodgers	X	-600.00	-21,883.00
Check	09/01/2016	1782	Stan Wolosz	X	-500.00	-22,383.00
Check	09/01/2016	1772	Nathan Fisher	X	-500.00	-22,883.00
Check	09/01/2016	1771	Anika Matthewson	X	-500.00	-23,383.00
Check	09/01/2016	1774	Kylie Orlando	X	-250.00	-23,633.00
Check	09/14/2016	1792	Selena Leon	X	-1,000.00	-24,633.00
Check	09/14/2016	1795	Raul Dimas	X	-1,000.00	-25,633.00
Check	09/14/2016	1791	Raymond Lopez	X	-550.00	-26,183.00
Check	09/14/2016	1787	Omar Lopez	X	-550.00	-26,733.00
Check	09/14/2016	1788	Desirae Canela	X	-550.00	-27,283.00
Check	09/14/2016	1793	Jessica Noriega	X	-500.00	-27,783.00
Check	09/14/2016	1794	Suzanna Cruz	X	-500.00	-28,283.00
Check	09/14/2016	1790	Ashley Jimenez	X	-412.50	-28,695.50
<b>Total Checks and Payments</b>					-28,695.50	-28,695.50
<b>Deposits and Credits - 4 items</b>						
Deposit	09/07/2016			X	10,895.00	10,895.00
Check	09/14/2016	1784	Victor Roberts	X	0.00	10,895.00
Deposit	09/14/2016			X	3,555.00	14,450.00
Deposit	09/21/2016			X	3,171.08	17,621.08
<b>Total Deposits and Credits</b>					17,621.08	17,621.08
<b>Total Cleared Transactions</b>					-11,074.42	-11,074.42
<b>Cleared Balance</b>					-11,074.42	395,502.31
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 14 items</b>						
Check	10/08/2015	1606	Carolina Sanchez		-150.00	-150.00
Check	08/10/2016	1727	Jorge Gonzalez		-1,000.00	-1,150.00
Check	08/24/2016	1747	Rose Croft		-325.00	-1,475.00
Check	08/24/2016	1763	Gerardo Cruz		-300.00	-1,775.00
Check	08/24/2016	1756	Jorge Gonzalez		-250.00	-2,025.00
Check	08/24/2016	1745	Rachel Neto		-100.00	-2,125.00
Check	09/01/2016	1779	Joanna Hernandez		-887.00	-3,012.00
Check	09/01/2016	1775	Anthony Lopez		-475.00	-3,487.00
Check	09/14/2016	1789	Ruth Lopez		-550.00	-4,037.00
Check	09/14/2016	1783	Ray Gutierrez, Jr.		-500.00	-4,537.00
Check	09/14/2016	1785	Angel Cruz Velasco		-250.00	-4,787.00
Check	09/14/2016	1786	Lukas Otteson		-250.00	-5,037.00

10:51 AM

10/18/16

**GCEF - Restricted**  
**Reconciliation Detail**  
**1013 - Pinnacle Bank Ck-Restricted, Period Ending 09/30/2016**

Type	Date	Num	Name	Clr	Amount	Balance
Check	09/21/2016	1797	Foundation for Calif...		-1,050.00	-6,087.00
Check	09/21/2016	1796	Victoria Roberts		-500.00	-6,587.00
Total Checks and Payments					-6,587.00	-6,587.00
Total Uncleared Transactions					-6,587.00	-6,587.00
Register Balance as of 09/30/2016					-17,661.42	388,915.31
<b>New Transactions</b>						
<b>Checks and Payments - 9 items</b>						
Check	10/05/2016	1803	Shaelee Fontaine		-500.00	-500.00
Check	10/05/2016	1798	Ashley Jimenez		-300.00	-800.00
Check	10/05/2016	1800	Angel Cruz Velasco		-250.00	-1,050.00
Check	10/05/2016	1799	Raymond Lopez		-250.00	-1,300.00
Check	10/05/2016	1802	Chantha Ouk		-250.00	-1,550.00
Check	10/05/2016	1801	Lukas Otteson		-250.00	-1,800.00
Check	10/12/2016	1804	Jacquelyn Cook		-2,000.00	-3,800.00
Check	10/12/2016	1805	Jazmine Castro		-1,500.00	-5,300.00
Check	10/12/2016	1806	Raul Dimas		-1,500.00	-6,800.00
Total Checks and Payments					-6,800.00	-6,800.00
<b>Deposits and Credits - 2 items</b>						
Deposit	10/05/2016				500.00	500.00
Deposit	10/12/2016				5,655.00	6,155.00
Total Deposits and Credits					6,155.00	6,155.00
Total New Transactions					-645.00	-645.00
<b>Ending Balance</b>					<b>-18,306.42</b>	<b>388,270.31</b>

October 2016

9:52 AM

11/15/16

**GCEF - Unrestricted  
Reconciliation Detail  
1012 - Pinnacle - Checking, Period Ending 10/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,673.24
Cleared Balance						5,673.24
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 Item</b>						
Check	10/12/2016	1137	Attorney General's ...		-50.00	-50.00
Total Checks and Payments					-50.00	-50.00
Total Uncleared Transactions					-50.00	-50.00
Register Balance as of 10/31/2016					-50.00	5,623.24
Ending Balance					-50.00	5,623.24

10:10 AM

11/15/16

**GCEF - Restricted**  
**Reconciliation Detail**  
**1013 - Pinnacle Bank Ck-Restricted, Period Ending 10/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						395,502.31
<b>Cleared Transactions</b>						
<b>Checks and Payments - 12 Items</b>						
Check	08/10/2016	1727	Jorge Gonzalez	X	-1,000.00	-1,000.00
Check	08/24/2016	1747	Rose Croft	X	-325.00	-1,325.00
Check	08/24/2016	1763	Gerardo Cruz	X	-300.00	-1,625.00
Check	08/24/2016	1756	Jorge Gonzalez	X	-250.00	-1,875.00
Check	08/24/2016	1745	Rachel Neto	X	-100.00	-1,975.00
Check	09/01/2016	1779	Joanna Hernandez	X	-887.00	-2,862.00
Check	09/14/2016	1789	Ruth Lopez	X	-550.00	-3,412.00
Check	09/14/2016	1785	Angel Cruz Velasco	X	-250.00	-3,662.00
Check	09/21/2016	1797	Foundation for Calif...	X	-1,050.00	-4,712.00
Check	10/05/2016	1798	Ashley Jimenez	X	-300.00	-5,012.00
Check	10/05/2016	1800	Angel Cruz Velasco	X	-250.00	-5,262.00
Check	10/05/2016	1799	Raymond Lopez	X	-250.00	-5,512.00
Total Checks and Payments					-5,512.00	-5,512.00
<b>Deposits and Credits - 6 Items</b>						
Deposit	10/05/2016			X	500.00	500.00
Check	10/12/2016	1805	Jazmine Castro	X	0.00	500.00
Check	10/12/2016	1806	Raul Dimas	X	0.00	500.00
Check	10/12/2016	1804	Jacquelyn Cook	X	0.00	500.00
Deposit	10/12/2016			X	5,655.00	6,155.00
Deposit	10/26/2016			X	13,029.57	19,184.57
Total Deposits and Credits					19,184.57	19,184.57
Total Cleared Transactions					13,672.57	13,672.57
Cleared Balance					13,672.57	409,174.88
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 14 Items</b>						
Check	10/08/2015	1606	Carolina Sanchez		-150.00	-150.00
Check	09/01/2016	1775	Anthony Lopez		-475.00	-625.00
Check	09/14/2016	1783	Ray Gutierrez, Jr.		-500.00	-1,125.00
Check	09/14/2016	1786	Lukas Otteson		-250.00	-1,375.00
Check	09/21/2016	1796	Victoria Roberts		-500.00	-1,875.00
Check	10/05/2016	1803	Shaelee Fontaine		-500.00	-2,375.00
Check	10/05/2016	1801	Lukas Otteson		-250.00	-2,625.00
Check	10/05/2016	1802	Chantha Ouk		-250.00	-2,875.00
Check	10/26/2016	1811	Brittney Alvarez		-3,000.00	-5,875.00
Check	10/26/2016	1807	Molly Ganoza		-2,500.00	-8,375.00
Check	10/26/2016	1808	Melissa Ceja		-2,500.00	-10,875.00
Check	10/26/2016	1812	Melissa Moctezuma		-1,000.00	-11,875.00
Check	10/26/2016	1809	Keira Sowders		-1,000.00	-12,875.00
Check	10/26/2016	1810	Anthony Lopez		-500.00	-13,375.00
Total Checks and Payments					-13,375.00	-13,375.00
Total Uncleared Transactions					-13,375.00	-13,375.00
Register Balance as of 10/31/2016					297.57	395,799.88
<b>New Transactions</b>						
<b>Checks and Payments - 5 Items</b>						
Check	11/02/2016	1817	Marina Valencia		-2,000.00	-2,000.00
Check	11/02/2016	1813	Jacquelyn Cook		-2,000.00	-4,000.00
Check	11/02/2016	1814	Jazmine Castro		-1,500.00	-5,500.00
Check	11/02/2016	1815	Raul Dimas		-1,500.00	-7,000.00
Check	11/02/2016	1816	Cecelia Leonardo		-500.00	-7,500.00
Total Checks and Payments					-7,500.00	-7,500.00

10:10 AM

11/15/16

**GCEF - Restricted**  
**Reconciliation Detail**  
**1013 - Pinnacle Bank Ck-Restricted, Period Ending 10/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 1 Item</b>						
Deposit	11/09/2016				1,330.00	1,330.00
Total Deposits and Credits					1,330.00	1,330.00
Total New Transactions					-6,170.00	-6,170.00
<b>Ending Balance</b>					<b>-5,872.43</b>	<b>389,629.88</b>



November 2016

1:39 PM

12/20/16

**GCEF - Unrestricted  
Reconciliation Detail  
1012 · Pinnacle - Checking, Period Ending 11/30/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,673.24
Cleared Balance						5,673.24
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	10/12/2016	1137	Attorney General's ...		-50.00	-50.00
Total Checks and Payments					-50.00	-50.00
Total Uncleared Transactions					-50.00	-50.00
Register Balance as of 11/30/2016					-50.00	5,623.24
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	12/07/2016	1138	Secretary of State		-20.00	-20.00
Total Checks and Payments					-20.00	-20.00
Total New Transactions					-20.00	-20.00
<b>Ending Balance</b>					<b>-70.00</b>	<b>5,603.24</b>

10:48 AM

12/13/16

**GCEF - Restricted**  
**Reconciliation Detail**  
**1013 - Pinnacle Bank Ck-Restricted, Period Ending 11/30/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						409,174.88
<b>Cleared Transactions</b>						
<b>Checks and Payments - 13 items</b>						
Check	09/14/2016	1786	Lukas Otteson	X	-250.00	-250.00
Check	09/21/2016	1796	Victoria Roberts	X	-500.00	-750.00
Check	10/05/2016	1802	Chantha Ouk	X	-250.00	-1,000.00
Check	10/05/2016	1801	Lukas Otteson	X	-250.00	-1,250.00
Check	10/26/2016	1811	Brittney Alvarez	X	-3,000.00	-4,250.00
Check	10/26/2016	1808	Melissa Ceja	X	-2,500.00	-6,750.00
Check	10/26/2016	1807	Molly Ganoza	X	-2,500.00	-9,250.00
Check	10/26/2016	1809	Keira Sowders	X	-1,000.00	-10,250.00
Check	10/26/2016	1812	Melissa Motezuma	X	-1,000.00	-11,250.00
Check	11/02/2016	1813	Jacquelyn Cook	X	-2,000.00	-13,250.00
Check	11/02/2016	1817	Marina Valencia	X	-2,000.00	-15,250.00
Check	11/02/2016	1814	Jazmine Castro	X	-1,500.00	-16,750.00
Check	11/02/2016	1815	Raul Dimas	X	-1,500.00	-18,250.00
<b>Total Checks and Payments</b>					-18,250.00	-18,250.00
<b>Deposits and Credits - 5 items</b>						
Deposit	11/02/2016			X	500.00	500.00
Deposit	11/09/2016			X	1,330.00	1,830.00
Deposit	11/16/2016			X	4,217.29	6,047.29
Deposit	11/23/2016			X	100.00	6,147.29
Deposit	11/30/2016			X	2,500.00	8,647.29
<b>Total Deposits and Credits</b>					8,647.29	8,647.29
<b>Total Cleared Transactions</b>					-9,602.71	-9,602.71
<b>Cleared Balance</b>					-9,602.71	399,572.17
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 11 items</b>						
Check	10/08/2015	1606	Carolina Sanchez		-150.00	-150.00
Check	09/01/2016	1775	Anthony Lopez		-475.00	-625.00
Check	09/14/2016	1783	Ray Gutierrez, Jr.		-500.00	-1,125.00
Check	10/05/2016	1803	Shaelee Fontaine		-500.00	-1,625.00
Check	10/26/2016	1810	Anthony Lopez		-500.00	-2,125.00
Check	11/02/2016	1816	Cecelia Leonardo		-500.00	-2,625.00
Check	11/16/2016	1818	Kassandra Orozco		-1,000.00	-3,625.00
Check	11/30/2016	1819	Charles Millett		-2,262.29	-5,887.29
Check	11/30/2016	1821	Michael Garcia		-1,000.00	-6,887.29
Check	11/30/2016	1820	Destiny Fernandez		-1,000.00	-7,887.29
Check	11/30/2016	1822	Angelique Lucero		-500.00	-8,387.29
<b>Total Checks and Payments</b>					-8,387.29	-8,387.29
<b>Total Uncleared Transactions</b>					-8,387.29	-8,387.29
<b>Register Balance as of 11/30/2016</b>					-17,990.00	391,184.88
<b>Ending Balance</b>					-17,990.00	391,184.88

December 2016

8:38 AM

01/17/17

**GCEF - Unrestricted  
Reconciliation Detail  
1012 - Pinnacle - Checking, Period Ending 12/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,673.24
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	10/12/2016	1137	Attorney General's ...	X	-50.00	-50.00
Check	12/07/2016	1138	Secretary of State	X	-20.00	-70.00
<b>Total Checks and Payments</b>					-70.00	-70.00
<b>Deposits and Credits - 1 item</b>						
Deposit	12/01/2016	1137	Attorney General's ...	X	50.00	50.00
<b>Total Deposits and Credits</b>					50.00	50.00
<b>Total Cleared Transactions</b>					-20.00	-20.00
<b>Cleared Balance</b>					-20.00	5,653.24
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	12/01/2016	1139	Attorney General's ...		-50.00	-50.00
<b>Total Checks and Payments</b>					-50.00	-50.00
<b>Total Uncleared Transactions</b>					-50.00	-50.00
<b>Register Balance as of 12/31/2016</b>					-70.00	5,603.24
<b>Ending Balance</b>					-70.00	5,603.24

9:09 AM

01/17/17

**GCEF - Restricted**  
**Reconciliation Detail**  
**1013 - Pinnacle Bank Ck-Restricted, Period Ending 12/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						399,572.17
<b>Cleared Transactions</b>						
<b>Checks and Payments - 10 Items</b>						
Check	09/14/2016	1783	Ray Gutierrez, Jr.	X	-500.00	-500.00
Check	10/05/2016	1803	Shaelee Fontaine	X	-500.00	-1,000.00
Check	11/02/2016	1816	Cecelia Leonardo	X	-500.00	-1,500.00
Check	11/16/2016	1818	Kassandra Orozco	X	-1,000.00	-2,500.00
Check	11/30/2016	1819	Charles Millett	X	-2,262.29	-4,762.29
Check	11/30/2016	1821	Michael Garcia	X	-1,000.00	-5,762.29
Check	11/30/2016	1820	Destiny Fernandez	X	-1,000.00	-6,762.29
Check	11/30/2016	1822	Angelique Lucero	X	-500.00	-7,262.29
Check	12/21/2016	1827	Ron Hannon	X	-532.00	-7,794.29
Check	12/21/2016	1831	Ron Hannon	X	-416.74	-8,211.03
<b>Total Checks and Payments</b>					-8,211.03	-8,211.03
<b>Deposits and Credits - 6 Items</b>						
Check	12/14/2016	1824	Jorge Murillo	X	0.00	0.00
Check	12/14/2016	1823	Arllette Aguilar	X	0.00	0.00
Check	12/14/2016	1826	Ron Hannon	X	0.00	0.00
Check	12/14/2016	1825	Dorinda Velasco	X	0.00	0.00
Deposit	12/14/2016			X	2,247.45	2,247.45
Deposit	12/21/2016			X	2,020.00	4,267.45
<b>Total Deposits and Credits</b>					4,267.45	4,267.45
<b>Total Cleared Transactions</b>					-3,943.58	-3,943.58
<b>Cleared Balance</b>					-3,943.58	395,628.59
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 7 Items</b>						
Check	10/08/2015	1606	Carolina Sanchez		-150.00	-150.00
Check	09/01/2016	1775	Anthony Lopez		-475.00	-625.00
Check	10/26/2016	1810	Anthony Lopez		-500.00	-1,125.00
Check	12/21/2016	1832	Maria Lopez		-2,000.00	-3,125.00
Check	12/21/2016	1830	Dorinda Velasco		-300.00	-3,425.00
Check	12/21/2016	1828	Arllette Aguilar		-300.00	-3,725.00
Check	12/21/2016	1829	Jorge Murillo		-300.00	-4,025.00
<b>Total Checks and Payments</b>					-4,025.00	-4,025.00
<b>Total Uncleared Transactions</b>					-4,025.00	-4,025.00
<b>Register Balance as of 12/31/2016</b>					-7,968.58	391,603.59
<b>New Transactions</b>						
<b>Checks and Payments - 2 Items</b>						
Check	01/04/2017	1833	Tavia Eckhart		-600.00	-600.00
Check	01/04/2017	1834	Leslie Aparicio		-500.00	-1,100.00
<b>Total Checks and Payments</b>					-1,100.00	-1,100.00
<b>Deposits and Credits - 1 Item</b>						
Deposit	01/04/2017				1,150.00	1,150.00
<b>Total Deposits and Credits</b>					1,150.00	1,150.00
<b>Total New Transactions</b>					50.00	50.00
<b>Ending Balance</b>					-7,918.58	391,653.59

January 2017

12:47 PM

02/19/17

**GCEF - Unrestricted  
Reconciliation Detail  
1012 · Pinnacle - Checking, Period Ending 01/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,653.24
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 Item</b>						
Check	12/01/2016	1139	Attorney General's ...	X	-50.00	-50.00
Total Checks and Payments					-50.00	-50.00
Total Cleared Transactions					-50.00	-50.00
Cleared Balance					-50.00	5,603.24
Register Balance as of 01/31/2017					-50.00	5,603.24
<b>Ending Balance</b>					<b>-50.00</b>	<b>5,603.24</b>



1:01 PM

02/19/17

**GCEF - Restricted**  
**Reconciliation Detail**  
**1013 - Pinnacle Bank Ck-Restricted, Period Ending 01/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						395,628.59
<b>Cleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Check	09/01/2016	1775	Anthony Lopez	X	-475.00	-475.00
Check	10/26/2016	1810	Anthony Lopez	X	-500.00	-975.00
Check	12/21/2016	1828	Arllette Aguilar	X	-300.00	-1,275.00
Check	12/21/2016	1829	Jorge Murillo	X	-300.00	-1,575.00
<b>Total Checks and Payments</b>					-1,575.00	-1,575.00
<b>Deposits and Credits - 3 items</b>						
Deposit	01/04/2017			X	1,150.00	1,150.00
Deposit	01/18/2017			X	255.00	1,405.00
Deposit	01/26/2017			X	3,580.57	4,985.57
<b>Total Deposits and Credits</b>					4,985.57	4,985.57
<b>Total Cleared Transactions</b>					3,410.57	3,410.57
<b>Cleared Balance</b>					3,410.57	399,039.16
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Check	10/08/2015	1606	Carolina Sanchez		-150.00	-150.00
Check	12/21/2016	1832	Maria Lopez		-2,000.00	-2,150.00
Check	12/21/2016	1830	Dorinda Velasco		-300.00	-2,450.00
Check	01/04/2017	1833	Tavia Eckhart		-600.00	-3,050.00
Check	01/04/2017	1834	Leslie Aparicio		-500.00	-3,550.00
Check	01/26/2017	1835	Omar Lopez		-250.00	-3,800.00
Check	01/26/2017	1836	Liliana Salnz Mend...		-250.00	-4,050.00
<b>Total Checks and Payments</b>					-4,050.00	-4,050.00
<b>Total Uncleared Transactions</b>					-4,050.00	-4,050.00
<b>Register Balance as of 01/31/2017</b>					-639.43	394,989.16
<b>New Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Check	02/02/2017	1837	Amy Kaskowitz		-301.00	-301.00
Check	02/11/2017	1838	Jazimine Castro		-1,500.00	-1,801.00
Check	02/15/2017	1839	Raul Dimas		-1,500.00	-3,301.00
<b>Total Checks and Payments</b>					-3,301.00	-3,301.00
<b>Deposits and Credits - 2 items</b>						
Deposit	02/10/2017				6,500.00	6,500.00
Deposit	02/15/2017				1,520.00	8,020.00
<b>Total Deposits and Credits</b>					8,020.00	8,020.00
<b>Total New Transactions</b>					4,719.00	4,719.00
<b>Ending Balance</b>					4,079.57	399,708.16